

DATE OF MEETING: April 9, 2007

PLACE OF MEETING: Village Hall, Pawling, New York

MEMBERS PRESENT: Mayor Robert Liffland  
Trustee Tracy Durkin  
Trustee Wayne Osborn  
Trustee Allen Rundall  
Trustee Robert Murphy

Mayor Liffland asked for a motion to close the Regular Meeting and go into the Public Hearing on Senior Citizen Housing.

**MOTION** by Trustee Durkin to close the regular meeting and go into the Public Hearing on the Senior Citizen Housing. **SECONDED** by Trustee Osborn. There was no discussion; all were in favor and the motion carried.

Mayor Liffland said he was hoping to hear from the County this month so the Public Hearing will be kept open so Commissioner Roger Akeley can have a chance to come back and tell what he has found. No Board members or members of the public had any questions.

**MOTION** by Trustee Rundall to keep the Public Hearing open and go into Regular Session. **SECONDED** by Trustee Durkin. There was no discussion; all were in favor and the motion carried.

**MOTION** by Trustee Durkin to close the regular meeting and go into the Public Hearing on the Tentative Budget for the fiscal year 2007 - 2008. **SECONDED** by Trustee Osborn. There was no discussion; all were in favor and the motion carried.

Trustee Murphy announced that budget for the fiscal year 2007 – 2008 called for a tax increase of 4.53%. Money to be raised by taxes is \$855,002.00, other income \$361,242.00 for a total of \$1,216,244.00. Trustee Murphy went over the budget line by line. Trustee Murphy noted that the Village would own the streetlights in the median rather than renting them, but would be installing lights at Baxter Green and those would be rented.

Trustee Durkin thought it was a good budget and that Bob had tried to listen to all of the departments and the needs of everyone involved. A 4.5% increase was not too bad considering what some school districts and municipalities were facing. Trustee Rundall said that he was very pleased with the budget and that a lot of research went in it in calculating expenses. Trustee Osborn said it was a very good budget and Bob did a good job on it. Mayor Liffland said that he agreed with the Trustees and that there was no fluff in it. Even with keeping the increase down we were still getting a lot of work done in the Village. Trustee Murphy noted that some municipalities were raising taxes 10 or 15% and not getting as much done as we are with a 4.5% increase. We have already completed 3 major projects and have 3 or 4 more planned. The projects completed totaled about \$1,000,000 and two-thirds of that cost was paid by grants. Trustee Rundall commended the Mayor for getting the grants that enabled the Budget Officer to prepare an acceptable budget and keeping the taxes down. The Mayor said that the whole Board should be commended because they were working as a Board to get the grants.

Doug Warren, Street Department Working Foreman, said that the Street Department appreciated the support from the Board and they try to serve the Village as best they can, and that he knew it was very hard to control expenses.

Verna Carey, Charles Colman Blvd., congratulated the Board and said that we should be proud of how well our Board worked together.

Lynn Molzen said she didn't live in the Village, but was impressed.

Earl Slocum, East Main Street, thanked the Board, especially Bob for the work he had done on the budget, 4.5% is certainly doable.

Jerry Locascio of Baxter Road, said it was good job as always with the budget. He had a question about the Law and Sheriff accounts.

**MOTION** by Trustee Durkin to close the Public Hearing and go into Regular Session. **SECONDED** by Trustee Osborn. There was no discussion; all were in favor and the motion carried.

**MOTION** by Trustee Durkin to approve the changes as presented. **SECONDED** by Trustee Murphy. There was no discussion; all were in favor and the motion carried.

**MOTION** by Trustee Rundall to adopt the proposed budget. **SECONDED** by Trustee Osborn. There was no discussion; all were in favor and the motion carried.

**MOTION** by Trustee Rundall to adjourn the Regular Meeting and go into the Reorganization Meeting. **SECONDED** by Trustee Murphy. There was no discussion; all were in favor and the motion carried.

Mayor Liffland made the following appointments:

Village Clerk	Jennifer Osborn
Deputy Clerk	Marissa Ranellone
Treasurer	Marissa Ranellone
Court Clerk	Veronica Daniels
Building Inspector	John DiRusso
Village Fire Marshall	John DiRusso
Code Enforcement Officer	Joseph Burden
Registrar	Jennifer Osborn
Deputy Registrar	Marissa Ranellone
Deputy Mayor	Tracy Durkin

Water Commissioner, Water and Air Quality Control Commissioner	Allen Rundall
Street Commissioner	Wayne Osborn
Garbage Commissioner	Wayne Osborn
Building Commissioner	Robert Murphy
Metro North Parking Liaison	Allen Rundall
Metro North Contract Liaison	Robert Murphy, Tracy Durkin and Robert Liffland
Employee Liaison	Tracy Durkin
Pathway Liaison	Robert Liffland, Robert Murphy and Wayne Osborn
Village Green Liaison	Tracy Durkin and Robert Murphy
Police Commissioner	Robert Liffland
Attorney	Daniels & Porco, LLC David E. Daniels and Michael Hayes, Deputy
Engineer	Zarecki & Associates Stantec to continue with Village Green and current sidewalk projects
ZBA	James Schwab – 1 year term
Planning Board	George Coulter – 5 year term
Eastern Putnam Dutchess Planning Alliance Liaison	Tracy Durkin, Robert Murphy and Earl Slocum
Town Board Liaison	Robert Liffland
School Board Liaison	Robert Liffland and Tracy Durkin
Master Plan Update	Tracy Durkin
Planning and Zoning Board of Appeals Liaison	Tracy Durkin and Robert Murphy
Budget Officer	Robert Murphy
Building Department Liaison	Robert Liffland

Economic Development Liaisons: Chamber of Commerce, Eastern Putnam Dutchess Planning Alliance, Merchant's Association and Economic Development Committee	Tracy Durkin and Robert Murphy
Grants	All Board Members
Pawling Stakeholder's Committee	Tracy Durkin, Robert Murphy, Allen Rundall, Wayne Osborn and Doug Warren
Newspapers	Pawling News Chronicle and Poughkeepsie Journal
Board Meeting	1 <sup>st</sup> and 3 <sup>rd</sup> Mondays of every month at 7 p.m.
Workshop	To follow the 2 <sup>nd</sup> Board Meeting
Pawling Joint Sewer Commission Meeting	2 <sup>nd</sup> Thursday of every month at 7 p.m.

**MOTION** by Trustee Rundall to approve Mayor Liffland's appointments as presented. **SECONDED** by Trustee Osborn. There was no discussion; all were in favor and the motion carried.

**MOTION** by Trustee Murphy to schedule the next organizational meeting for April 1, 2008. **SECONDED** by Trustee Durkin. There was no discussion; all were in favor and the motion carried.

### **ADVANCE APPROVAL OF CLAIMS**

**WHEREAS** the Board of Trustees has determined to authorize payment in advance of audit claims for public utility services, postage, freight and express charges, and

**WHEREAS** all such claims shall be presented at the next regular meeting for audit, and

**WHEREAS** the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the Board of Trustees,

### **NOW THEREFORE BE IT RESOLVED:**

**Section 1.** That the Board of Trustees authorizes payment in advance of audit of claims for public utility services, postage, freight and express charges and all such claims shall be presented at the next regular meeting for audit and the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the Board of Trustees.

**Section 2.** That this resolution shall take effect immediately.

**MOTION** by Trustee Durkin to approve the resolution for Advance Approval of Claims. **SECONDED** by Trustee Osborn. There was no discussion; all were in favor and the motion carried.

## **MILEAGE REIMBURSEMENT**

**WHEREAS** the Board of Trustees has determined to pay a fixed rate for mileage as reimbursement to officers and employees of the Village who use their personal automobiles while performing their official duties on behalf of the Village:

### **NOW THEREFORE BE IT RESOLVED:**

**Section 1.** That the Board of Trustees shall approve reimbursement to such officers and employees at the rate of 48.5 cents per mile.

**Section 2.** That this resolution shall take effect immediately.

**MOTION** by Trustee Rundall to approve the resolution for Mileage Allowance. **SECONDED** by Trustee Murphy. There was no discussion; all were in favor and the motion carried.

## **ATTENDANCE AT SCHOOLS & CONFERENCES**

**WHEREAS** there is to be held during the coming official year a) the New York State Conference of Mayors Annual Meeting and Training School; b) the New York State Conference of Mayors and Fall Training School for Fiscal Officers and Municipal Clerks; c) the NYS Society of Finance Officers Meetings and NYS City and Village Clerks Association; d) the International Institute of Municipal Clerks School.

**WHEREAS** it is determined by the Board of Trustees that attendance by certain municipal officials and employees at one or more of these meetings, conferences or schools benefits the municipality;

### **NOW THEREFORE BE IT RESOLVED:**

**Section 1.** That the following officers and employees are hereby authorized to attend the following schools:

Village Clerk-           NYCOM Fall Training School  
                                  IIMC Municipal Clerks meetings and school  
                                  NYS City and Village Clerks Association  
                                  Others to be determined with board approval

Treasurer-               NYS Municipal Finance Officers Associations  
                                  NYCOM Fall Training School  
                                  Others to be determined with board approval

Highway Dept-           to be determined.

**Section 2.** That this resolution shall take effect immediately.



**MOTION** by Trustee Durkin to close the Organizational Meeting. **SECONDED** by Trustee Murphy. There was no discussion; all were in favor and the motion carried.

Lynn Molzen from the Pawling Garden Club made a presentation. May 24 is the date for the Garden Club's Spring Planting. She asked if help could be gotten from the Village to enable them to do some planting while the work is being done on the median. Trustee Murphy said he would work with the engineers to get the median done as soon as possible. She asked that as many as possible of the crab apple trees be saved. The Garden Club is looking for a way to honor longtime, member Gae Mitchell, by having a tree planted in her memory or by other way. Various spots to plant a shrub or tree were discussed including behind the Village Hall or at one of the entrances to the Village off of Route 22. Ms. Molzen's last item was to request a site to do fall bulb planting.

Trustee Rundall requested permission to contract the attorney to change the ordinance regarding water meter replacement so that the Village would be responsible to replace meters that are not working properly. Mayor Liffland observed that in other municipalities it is the homeowner's responsibility. He suggested contacting other municipalities to see just how they handled it.

**MOTION** by Trustee Rundall to accept proposal by Allen's Tree Service to remove 12 trees in the Village at a cost of \$8,400.00. **SECONDED** by Trustee Murphy. There was no discussion; all were in favor and the motion carried.

Trustee Osborn discussed the used garbage truck that the Street Department wants to purchase. Jay Maxwell has been asked to assist the Village in this effort. They have found a truck on Long Island they want to buy. The truck is a 1998 Mac with an 18 yard capacity. There was a discussion on the proper procedure to purchase the truck. It was agreed that NYCOM would be called to get their guidance. In the meantime, Street Foreman Doug Warren would call the owner to ensure that the truck was still available, and, if so, Trustee Osborn would have someone inspect it.

Mayor Liffland read a proclamation concerning global warming that had been submitted by Nancy Tanner and Gordon Douglas. April 14 will be "Step It Up Day" around the country. It is intended to focus attention on increasing the effort to stopping global warming. A rally will be held in front of the Village Hall at 12:00 P.M. on Saturday, April 14, 2007. The public is invited.

**MOTION** by Trustee Durkin accept the motion. **SECONDED** by Trustee Murphy. There was no discussion; all were in favor and the motion carried.

There was a discussion on a new method for ordering and paying for salt and sand in conjunction with the Town. It was agreed that Trustee Osborn will ask the Town to submit vouchers to the Village beginning next year and the Village will pay monthly for its share.

**MOTION** by Trustee Rundall to grant an adjustment to Water Account #470 that had been overestimated. **SECONDED** by Trustee Murphy. There was no discussion; all were in favor and the motion carried.

**MOTION** by Trustee Durkin to approve the March/April bills. **SECONDED** by Trustee Osborn. There was no discussion; all were in favor and the motion carried.

## **Trustees' Reports**

### **Tracy Durkin**

Trustee Durkin reported that the information on the website had been updated and she is doing a handbook for the website.

### **Robert Murphy**

Trustee Murphy discussed having a sign painter do new lettering on the front of the Village Hall to identify the building. He presented his findings on notice boards for the front and back of the building.

**MOTION** by Mayor Liffland to purchase two notice boards. **SECONDED** by Trustee Durkin. There was no discussion; all were in favor and the motion carried.

Trustee Murphy said that he was continuing to investigate new conference tables for the meeting room and would report further at a later meeting. He also reported on the condition of the meeting room ceiling as it exists above the present drop ceiling and the proposals for Highway Department uniforms. He said that he would discuss the uniforms more at the April 23, 2007 meeting. Trustee Murphy also discussed the situation with street lights during the remodeling of the median.

### **Wayne Osborn**

Trustee Osborn announced that there will be a bulk pick-up in the Village on Saturday, April 28, 2007. The Street Department will begin picking up at 7:00 A.M. The street sweeper will be coming to the Village on April 25 and 26. Trustee Osborn also said that he would look into having work done on catch basins, depending on the budget, after the street sweeper finishes.

### **Allen Rundall**

Trustee Rundall talked about his efforts on how to get power to the clock and monuments. He will continue with this.

**MOTION** by Trustee Rundall to have Pete Muroski do the MTA parking lot clean-up work. **SECONDED** by Trustee Osborn. There was no discussion; all were in favor and the motion carried.

Trustee Rundall discussed the repair of water meters, and installations for houses that are still without meters or pads.

### **Mayor's Comments**

Mayor Liffland talked about his discussions with the Legion concerning the installation of flagpoles. The plan is for one large pole for the American flag and two smaller poles. He mentioned that Rebuilding Together (formerly Christmas-in-April) will be working on a house in the Village this month and discussed whether or not the Village could waive the \$75.00 Building Permit fee. NYCOM would have to be consulted.

**MOTION** by Trustee Durkin to waive the fee if it does not constitute a gift. **SECONDED** by Trustee Murphy. There was no discussion; all were in favor and the motion carried.

The Mayor discussed his meeting with the Grant Writers and the problems they were having on getting into the Dutcher House to complete the Income Survey. Mayor Liffland said that he would help them to get access. He also said that Assemblyman Ball had informed the Village that it had received a \$2,500.00 grant for the Village Green and that the Library had also received \$2,500.00. Also on grants, the Mayor said that Senator Leibell is going to get the Village a grant for \$85,000.00.

**MOTION** by Trustee Murphy to adjourn the meeting at 9:00 P.M. **SECONDED** by Trustee Osborn. There was no discussion; all were in favor and the motion carried.