

Date of Meeting: January 12, 2006

Kind of Meeting: Business

Place of Meeting: Village Hall

Members Present: Allen Rundall, Chairman
Robert Liffland
Tracy Durkin
Wayne Osborn
Carol Reynolds
Michael Montemarano

Others Present: Seth Sheraden of Environmental Consultants
Steve Mance of Environmental Consultants
Rich Kane of Environmental Consultants

At 7:30 p.m. the business meeting of the Pawling Joint Sewer Commission was called to order by Vice Chairman Allen Rundall with the Pledge of Allegiance.

Allen Rundall said with the absence of Ed Hauser, he is Vice Chairman. He said that on the advice of the attorney, he could be appointed by the Commission to be the Chairman for the remainder of Ed's term or he can just remain Vice Chairman. Allen said it's up to the board.

Carol Reynolds said she is apposed to having Allen just become Chairman because it should be voted on and also because he is the water commissioner.

Allen said that the attorney recommended the appointment be made. Carol said they recommended it last time too with Mr. Hauser. Allen said that was two years ago. Carol said they both voted against it then.

MOVED by Tracy Durkin, SECONDED by Wayne Osborn to appoint Vice Chairman Allen Rundall to fill the unexpired seat of Chairman until the organizational meeting in April, 2006. Four in favor, Carol Reynolds apposed on the grounds that this is not according to procedure, motion carried.

Chairman Allen Rundall asked the members if they want to vote on a Vice Chairman or do they just want to have somebody say they will cover the next two meetings in case he can't be there.

MOVED by Tracy Durkin, SECONDED by Wayne Osborn to appoint Robert Liffland as Vice Chairman of the Sewer Commission to fill the position the Allen Rundall vacated. Four were in favor, Carol Reynolds apposed on the grounds that this is not according to procedure, motion carried.

MOVED by Tracy Durkin, SECONDED by Wayne Osborn to accept the minutes of December 8, 2005 as presented. All were in favor and motion carried.

MOVED by Wayne Osborn, SECONDED by Tracy Durkin to accept the treasurer's report of December 1, 2005 through December 31, 2005 as presented. All were in favor and motion carried.

MOVED by Wayne Osborn, SECONDED by Tracy Durkin to approve the December vouchers and pre-paid vouchers as presented. All were in favor and motion carried.

MOVED by Tracy Durkin, SECONDED by Wayne Osborn to accept the Correspondence Log of January 6, 2006 as presented. All were in favor and motion carried.

Old Business

Attorney Report

No attorney present. No report submitted.

Engineering Report

Chairman Allen Rundall asked Linda if the engineer is going to be there tonight. Linda said she thought Jim Fitzsimmons was coming.

Sewer Operator Report

Seth said the general operations of the facility were all fairly quiet. Seth said they came very close to meeting the permit level.

Seth said there were a couple of problems over at the Baxter Green pump station again. Seth said they did a start up on one of the new pump stations over on Willets and Charles Colman Blvd. He said everything went well there.

Seth also reported they installed one of the two headers they have purchased in sand filter number two at the plant. He said they were having a problem with the air circulation up in the filter. The old air filter rotted out so that's why they needed to replace it.

Seth said that with the new pump stations, the pumps are slightly different than the rest that we have. Seth said it is their recommendation to purchase a spare pump for those pump stations.

Seth said they are still using the very old computer that they got from Trinity Pawling school and he requested they look into getting a new computer. They are utilizing a computer more now than they did in the past. Chairman Allen Rundall asked if EC has the software to program the computer for what they need. Seth said yes, they have the DEC software so they could print out monthly reports and they have a maintenance program software they could load onto it. Steve Mance said EC would buy the Microsoft office software that they need. Linda said she thinks the Commission has that software in the office. She'll look into it.

Steve said all they really need is a basic computer. Chairman Allen Rundall asked about state bid. Linda said they could get one through state bid for \$500 to \$800.

Chairman Allen Rundall asked the members what they would like to do. Steve said he can get together with Linda and get some prices for next month. Chairman Allen Rundall said they will put it on the agenda for next month's meeting.

Chairman Allen Rundall said to Robert Liffland, because Rob came in late and missed the appointment, he was appointed Vice Chairman of the Sewer Commission.

New Business

Chairman Allen Rundall said Mr. Zegarelli is here tonight and is interested in finding out how much it would cost him to hook up to the sewer system from his property on Pine Dr. right above Kings Apartments. The property is not in the sewer district.

Chairman Allen Rundall asked Mr. Zegarelli to explain exactly what information he is looking for.

Mr. Zegarelli explained that he would like to hook up to the village water and sewer. Chairman Allen Rundall had a map of the area. They went over the map and found where the water and sewer lines end. There was some discussion on the distance between the property and the sewer line.

Chairman Allen Rundall said the property is not in the sewer district so there would be attorney's fees to execute an agreement like a tenancy agreement that the Commission has with Dorex right there on the other side of the street. He said that there also would be engineering fees. Mr. Zegarelli asked if he could use his own engineers. Chairman Allen Rundall said yes as long as he presents it to the Commission. Then the Commission will present it to their engineers which would incur charges. There would also be inspection charges. Mr. Zegarelli asked about how much that might be. Rob Liffland said the engineers would probably charge about \$5,000. Linda said there is a \$500 application fee for each, water and sewer, and then a \$3,000 hook up fee for the sewer. Mr. Zegarelli asked if \$10,000 sounds right. Rob said he is just guessing and that Mr. Zegarelli really should talk to the engineers. He gave him the phone number to contact Ron Gainer.

Chairman Allen Rundall said all of the members received a copy of a letter from the resident at 14 West St. REF#123. He said the customer called because the water amount they were billed for was outrageous. Chairman Allen Rundall said he had Doug Warren go over to check things out and in the process found that the water softener valve was stuck open and water was constantly flowing, it wouldn't shut off. Chairman Allen Rundall said that the customer is asking for some relief from the sewer bill. There was some discussion on the history of this account. The Commission doesn't have an accurate history because since these people bought this house the amount of water used has gone up and up each quarter by a lot.

Chairman Allen Rundall said he explained to them that they need to pay for the water used but to write a letter to the Sewer Commission so that they could hear his problem and the board can then decide if they want to take any action or not.

Wayne asked how much of a credit are they talking about. It was explained that there is no average obtained for this customer.

MOVED by Robert Liffland, SECONDED by Wayne Osborn to adjust the sewer bill amount for customer #039 to the same amount the bill was last quarter. All were in favor and motion carried. Tracy said she would like to follow up on the exact amount of water this customer uses. Rob asked if maybe they should wait to see what the customers use is.

MOVED by Robert Liffland, SECONDED by Wayne Osborn to amend the previous motion as follows: instead of adjusting the bill to reflect the amount of last quarter, the Commission would like to wait until they have an accurate average for the customer so they can adjust the bill accurately. All were in favor and motion carried.

Chairman Allen Rundall said that it was brought to his attention that the Baxter Green escrow account is down to \$180.43 and at this point the Commission might want to ask for an additional \$5,000 to replenish that account.

MOVED by Robert Liffland, SECONDED by Tracy Durkin to ask Baxter Green Associates for \$5,000 to replenish their escrow account. Tracy said that it might be prudent to say that when the escrow account is 50% of the way down, that we ask at that time to have the account replenished instead of waiting until it is low. Tracy said it's just a suggestion and that maybe they might want to make that a motion after this one. All were in favor and motion carried.

MOVED by Tracy Durkin, SECONDED by Robert Liffland to set 50% as the replenishing mark on any escrow account that is established by the Sewer Commission, subject to the attorneys review. All were in favor and motion carried.

Chairman Allen Rundall said the Toll Brothers gave the Commission \$5,000 for their escrow account and an invoice came in this month at \$4,494.06. He said the Commission should ask Toll Brothers for more money. Tracy said that the escrow account is there for a reason and if it's not used they get it back.

MOVED by Robert Liffland, SECONDED by Wayne Osborn to ask Toll Brothers for \$5,000 to replenish their escrow account. All were in favor and motion carried.

Chairman Allen Rundall said the Commission received a letter today from Jim Fitzsimmons of Dufresne-Henry for the swale repair bids from local contractors. REF#125. In the letter Jim recommended Savarese Septic do the swale repair at \$6,780.00.

MOVED by Robert Liffland, SECONDED by Carol Reynolds to have Savarese Septic do the swale repair at the WWTP as recommended by the engineer at a price of \$6,780. All were in favor and motion carried.

Commission Member Comments

Robert Liffland said he just wanted to say he appreciates the quick response of our sewer operators, a job well done cleaning sewer up at Baxter Green.

Steve Mance said Seth brought up during their report that they want to purchase a spare pump for the new pump stations.

MOVED by Tracy Durkin, SECONDED by Wayne Osborn to approve the purchase of a spare pump according to Seth's specifications. All were in favor and motion carried.

MOVED by Tracy Durkin, SECONDED by Wayne Osborn to close the meeting and Adjourn. Time: 8:14 p.m. All were in favor and motion carried.

MOVED by Robert Liffland, SECONDED by Tracy Durkin to re-open the business meeting of the Pawling Joint Sewer Commission at 8:15 p.m. for the purpose of changing the regular scheduled meeting time. All were in favor and motion carried.

MOVED by Robert Liffland, SECONDED by Tracy Durkin to change the meeting times of the Sewer Commission meetings from 7:30 p.m. to 7:00 p.m. Carol Reynolds asked why the change. She said it is inconvenient for her. All of the members said it was easier when it was earlier. Five were in favor, Carol Reynolds apposed. Motion carried.

MOVED by Robert Liffland, SECONDED by Tracy Durkin to close the meeting and adjourn. Time: 8:18 p.m. All were in favor and motion carried.

Wayne Osborn, Secretary