

Date of Meeting: April 9, 2009

Kind of Meeting: Business

Place of Meeting: Village Hall

Members Present: Robert Murphy, Chairman
Tracy Durkin
Wayne Osborn
Colette Zito
Beth Coursen

Members Absent: Robert Liffland

Consultants Present: Seth Sheridan of Environmental Consultants
Steve Mance of Environmental Consultants
Glenn Garside of Environmental Consultants

At 7:00 p.m. the regular business meeting of the Pawling Joint Sewer Commission was called to order by Chairman Robert Murphy with the Pledge of Allegiance.

MOVED by Wayne Osborn, SECONDED by Colette Zito to approve the minutes of the March 12, 2009 meeting as presented. All were in favor and motion carried.

MOVED by Beth Coursen, SECONDED by Tracy Durkin to approve the Treasurer's Report of March 1, 2009 through March 31, 2009 as presented. All were in favor and motion carried.

MOVED by Tracy Durkin, SECONDED by Wayne Osborn to approve the payment of the March, 2009 vouchers and the April, 2009 prepaid vouchers as presented. All were in favor and motion carried.

MOVED by Tracy Durkin, SECONDED by Wayne Osborn to approve the Correspondence Log of April 2, 2009 as presented. All were in favor and motion carried.

Consultants: Business/Reports

Attorney Report

Chairman Robert Murphy said there is no attorney report and they are still working on the agreement with the Baxter Green pump station.

Engineers Report

Chairman Robert Murphy said there is no report from the engineer though they will be talking about the engineers a little bit further down on the agenda.

Sewer Operator Report

Seth reported that the general operations of the plant were normal and the flows were all within the permit levels despite a lot of rain in the beginning of the month.

Seth went over the monthly report. Ref#298

Seth said they will start working on manhole covers this month and also doing the sand filter repair work.

Chairman Robert Murphy asked if the hours are high on the main lift station. Seth said that with the variable speed pump it will be because there will always be one pump running with the second one running with it at a lower speed.

Chairman Robert Murphy said the electric bills have gone down tremendously. Beth asked if it is because of the fixed rate program they were signing up for. Chairman Robert Murphy said no because Integrys suspended the fixed rate program so they couldn't even sign up for it, but the variable rate is lower than the fixed rate, so they are taking advantage of it. He said Milo will give him a call if they start offering the fixed rate program again.

New Business

MOVED by Beth Coursen, SECONDED by Tracy Durkin to approve all three transfers as presented on the Agenda. All were in favor and motion carried.

MOVED by Beth Coursen, SECONDED by Tracy Durkin to approve adjustment of \$27.54 penalty to sewer customer #722 as requested in letter Ref.#292. All were in favor and motion carried.

MOVED by Beth Coursen, SECONDED by Tracy Durkin to approve adjustment of \$20.11 penalty to sewer customer #710 as requested in letter Ref.#294. All were in favor and motion carried.

Chairman Robert Murphy said the next item on the agenda is a letter sent by Environmental Consultants, (Ref.#296) that explains some changes and requesting a waiver of the performance bond and payment bond in regards to the Baxter Green pump station. Chairman Robert Murphy said he did talk with Dave Wise to make sure they could do that and Dave sent over a letter, (Ref.#300) explaining that it could be done and how to do it.

MOVED by Tracy Durkin, SECONDED by Beth Coursen to waive the performance bond and payment bond for Environmental Consultants in regards to the Baxter Green pump station work. All were in favor and motion carried.

Steve said the job is going to be done so fast and there will really only be the one bill.

Chairman Robert Murphy asked Steve if he went over the changes with Jim Fitzsimmons and Steve said yes.

MOVED by Tracy Durkin, SECONDED by Beth Coursen to accept the changes as listed in the letter from Environmental Consultants, (Ref.#296). All were in favor and motion carried.

Chairman Robert Murphy asked the members if they have a copy of the letter from Shannon from McKinney & Doyle, (Ref.#293).

Chairman Robert Murphy said he did call the insurance company and the Commission is not covered. He said the Commission would only be covered if they were negligent but that is not the case, it was an accident. Chairman Robert Murphy said he also talked with Dave Wise about reimbursing McKinney & Doyle and Dave said no.

Colette asked Chairman Robert Murphy if he thought Shannon might take some further action. Chairman Robert Murphy said he does have that right but Dave was pretty clear. He said he can ask Dave to give them something in writing from Dave to further explain it and Colette said yes, she would like that. Beth said her only experience with this is that this happened to one of her family members and they litigated and won.

Chairman Robert Murphy said if they prefer, they could table this for now and he will ask Dave to look further into it. Beth said she would like to know what options are open to them. And, if in the future this happens again, can Environmental Consultants go in and do the clean up instead of the property owner calling in a cleaning service. Chairman Robert Murphy asked if a special license is needed to do that kind of clean up. Steve said it really is the choice of the land owner who he chooses to have clean up. Chairman Robert Murphy said there is also insurance for it but that it's not something that just comes in a policy, it's usually supplemental. Chairman Robert Murphy asked if there are any other questions.

Chairman Robert Murphy said he wants to discuss how the Commission is going to pay for the Baxter Green pump station. He said it obviously will be more than the \$10,000.00 that Stew Berelson is giving the Commission and it wasn't accounted for in this year's budget. He said his thinking was that they can take out of the fund balance any excess over the \$10,000.00. Chairman Robert Murphy said if the members are happy with that, he'll talk to Jim Sedore about how to structure that in the budget. He said we can also just take it out of repairs and maintenance and just run over at the end of the year. Beth asked what the cost is going to be. Chairman Robert Murphy said the estimate is for \$24,000 and the Commission is getting \$10,000 so they will have to come up with \$14,000. Chairman Robert Murphy said his initial reaction when he was putting the budget together is that it's going to be just a one time charge and they do have cash on hand to pay for it. Beth said it probably is a good idea to talk to Sedore about it. Colette asked if their only options are the fund balance and/or the repair and maintenance. Tracy said there is also a contingency line. Chairman Robert Murphy said yes and that he just wanted to make the board aware that the money the Commission is getting from the settlement is not going to cover the cost. Colette asked if the contingency line has enough funds in it. Chairman Robert Murphy said it has \$20,000 and it hasn't been used in 3 or 4 years so they could probably just take it out of there. Beth said any of those options are fine.

Chairman Robert Murphy said Linda gave everyone a copy of the work sheet he did pertaining to the chemical prices from Coyne Chemical and Duso Chemical. (Ref.#302) He said all of the Duso prices are taken from their current bill. Coyne Chemical sent over quotes. After going over the numbers on the sheet, Chairman Robert Murphy said that Coyne Chemical is less expensive than Duso.

Seth said from an operator's standpoint, Coyne is way better than Duso. He said Duso is really bad with deliveries and Chairman Robert Murphy said Duso is always calling Linda about the bills not being paid but they never send vouchers with the bills.

MOVED by Beth Coursen, SECONDED by Tracy Durkin to accept Coyne Chemical as the chemical supplier for the Commission. All were in favor and motion carried.

Chairman Robert Murphy said the next thing on the agenda is to discuss plant expansion design. He said he wanted to talk to the board about having the engineers come to the Sewer Commission meeting next month to discuss plant design for expansion. He said there are different types of expansion out there and it is a pretty lengthy process to go through, so he thinks it might be time to just start discussing it with the engineers and the plant operators.

Chairman Robert Murphy said he would like to get board approval to invite Jim Fitzsimmons and Ron Gainer to the next meeting to talk about different steps in the design, time line with all the different agencies they'll have to deal with, the types of expansion they can do. Chairman Robert Murphy said he sent some information along to Ron that Seth gave to him about a membrane system that Ron is pretty familiar with and has taken a look at. Chairman Robert Murphy said they can ask Ron & Seth some questions. He said even if they are not going to do the expansion within the next year or so, he thinks it will be good to get a lot of the preliminary design work out of the way. Chairman Robert Murphy said if the Commission gets the stimulus money, then it is certainly something they are going to want to do sooner than later.

Chairman Robert Murphy asked if any of the Commission members have questions to ask Ron or any aspects that they want to discuss, if they could forward them to Linda so she can give them to Ron ahead of time. That way if he has to do any research he'll have time to do it and answer the questions. Beth said that would be good because then he wouldn't have to come back.

Chairman Robert Murphy said in addition to plant design, he and Beth met with Ron today on a different matter, but they brought up the improvements to the main sewer trunk line. He said the Commission won't be able to expand the plant without doing that. He said before Ron went to their meeting, Ron took a walk down there looking at different ways they may be able to run the line. Chairman Robert Murphy said the plant design would run hand in hand with the trunk line improvements so they can talk to Ron about that too when he comes to the meeting.

Chairman Robert Murphy said if the board feels comfortable with that, he'll ask Ron to come to the May 14th meeting. The members agreed. Chairman Robert Murphy said the cost of this will come out of the capital projects fund.

Commission Member Comments:

Chairman Robert Murphy said he has one comment. He said the DEC sent a letter about increasing the permit flow capacity increase. (Ref.#301) He said Ron has met with DEC a couple of times and this is a letter basically asking the Commission to fill out an application.

Chairman Robert Murphy said Ron will fill out a lot of the paper work and some of it is somewhat ready. Chairman Robert Murphy told Seth that he will need to sit down with Jim Fitzsimmons to go over the plans for I & I. He said Ron feels he can get this done by the May meeting. Chairman Robert Murphy said Ron has a good feeling about the letter. Beth said it's good timing, that this letter just came in yesterday. Chairman Robert Murphy said yes, as soon as he saw the letter he called Ron and Ron was excited about it because he had been calling them a lot.

Chairman Robert Murphy asked if there were any other member comments.

Tracy said she and Linda took the tour of the different sewer plants today to see what the microfiltration was like. She said it was very interesting. She said they got to see three different designs and it was a good preview of some of the choices they'll need to make some day. Tracy thanked Seth.

Chairman Robert Murphy said he'll be talking to Seth sometime before the next meeting to do a tour.

Colette said she took the tour on Friday, March 27th and she had a thank you letter she wanted to present to Seth and Glenn. She said it was an outstanding tour. She spoke about all the knowledge she walked away with. She said she had a few pictures to show. She had a projector and put the pictures up on the wall. They were pictures of the sewer plant. She discussed all that she learned about how the plant works.

Colette explained, with Seth's help, the difference between our plant and a newer computerized plant. Tracy said she doesn't think it would be possible to run one of the newer plants without the computerization because if you had to monitor the levels manually you would never be able to do it without.

Beth asked Chairman Robert Murphy if Ron will be able to talk about the newer technology. Chairman Robert Murphy said yes, he will. He said Ron has already been in contact with the company. Chairman Robert Murphy said the biggest thing is whether it could be retrofitted into the plant and of course the cost of it. There was some discussion on the cost of the computerization and whether it will be required in the future.

Beth thanked Colette for the presentation. She said it was very helpful.

Chairman Robert Murphy asked if there were any other member comments.

Beth said she just wanted to thank the members of the Commission who passed the resolution for the stimulus request and she wanted to give a special thank you to Chairman Robert Murphy who took her calls all the time with all the changes. She said it was like playing a rugby game trying to get the stimulus request in, being that it was three separate entities and she just really appreciates that he was there for every phone call.

Colette thanked Beth for all that she has brought to the Commission with trying to get the stimulus funding.

MOVED by Wayne Osborn, SECONDED by Tracy Durkin to close the meeting and adjourn. Time: 7:48 p.m. All were in favor and motion carried.

Colette Zito, Secretary