

DATE OF MEETING: December 1, 2014 – Organizational Meeting

PLACE OF MEETING: Village Hall, Pawling, New York

MEMBERS PRESENT: Mayor Robert Liffland
Trustee John Burweger
Trustee Stan Mersand
Trustee Brian Griffin
Trustee Daniel Peters

The Organizational Meeting was called to order at 7:03 P.M. with the Pledge of Allegiance.

Mayor Liffland made the following appointments:

Village Clerk	Jennifer Osborn
Treasurer/Deputy Clerk	Elizabeth Shedd
Court Clerk	Veronica Daniels
Building Inspector	Karl Pfister
Registrar	Jennifer Osborn
Deputy Registrar	Elizabeth Shedd
Deputy Mayor	Stan Mersand
Water Commissioner	Robert Liffland
Air Quality Control Commissioner	Daniel Peters
Street Commissioner	Daniel Peters
Garbage Commissioner	Daniels Peters
MS4 Liaison	Daniel Peters
Buildings Commissioner	John Burweger
Metro North Parking Liaison	Brian Griffin
Metro North Contract Liaison	Robert Liffland
Employee Liaison	John Burweger
Pathway Liaison	Brian Griffin
Village Green Liaison	Robert Liffland and John Burweger
Police Commissioner	Robert Liffland
Street Lights Commissioner	Stan Mersand

Website Liaison	John Burweger
Village Historian	Drew Nicholson
Attorney	Daniels, Porco & Lusardi, LLP David E. Daniels
Engineer	Zarecki and Associates and John Kalin
ZBA	Michael Keupp – 5 Year Term Fred Feindel – 4 Year Term Nicholas Vorolieff – 3 Year Term Ann Hardemann – 2 Year Term James Schwab – 1 Year Term
Planning Board	Michael Grogan – 5 Year Term William Foscatto – 4 Year Term Mark Zarecki – 3 Year Term Michael Cerny – 2 Year Term Gerald Locasio – 1 Year Term
Eastern Putnam Dutchess Planning Alliance Liaison	John Burweger and Daniel Peters
Town Board Liaison	Robert Liffland and Brian Griffin
School Board Liaison	John Burweger and Stan Mersand
Master Plan Update	Brian Griffin and John Burweger
Planning and Zoning Board of Appeals Liaison	Stan Mersand, Brian Griffin and John Burweger
Budget Officer	Robert Liffland
Parking Liaisons	Brian Griffin, Daniel Peters and Earl Slocum
Economic Development Liaisons: Chamber of Commerce, Harlem Valley Partnership, Merchant's Association and Economic Development Committee	Village Board
Pawling Stakeholders Committee	Village Board & James Greges
Grants	Village Board
Acting Village Justice	Gayle Zelazny
Newspapers	Poughkeepsie Journal and The Pawling News
Board Meeting	1 st & 3 rd Mondays of every month at 7:00 P.M.
Workshop to follow 2 nd Board Meeting	3 rd Monday of every month at 7:00 P.M.
Pawling Joint Sewer Commission Meeting	2 nd Thursday of every month at 7:00 P.M.

MOTION by Trustee Mersand to accept Mayor Liffland's appointments as presented. **SECONDED** by Trustee Burweger. There was no discussion; all were in favor and the motion carried.

MOTION by Trustee Mersand to schedule the next organizational meeting for December 7, 2015.
SECONDED by Trustee Burweger. There was no discussion; all were in favor and the motion carried.

ADVANCE APPROVAL OF CLAIMS

WHEREAS the Board of Trustees has determined to authorize payment in advance of audit claims for public utility services, postage, freight and express charges, and
WHEREAS all such claims shall be presented at the next regular meeting for audit, and
WHEREAS the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the Board of Trustees,

NOW THEREFORE BE IT RESOLVED:

Section 1. That the Board of Trustees authorizes payment in advance of audit of claims for public utility services, postage, freight and express charges and all such claims shall be presented at the next regular meeting for audit and the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the Board of Trustees.

Section 2. That this resolution shall take effect immediately.

MOTION by Trustee Mersand to approve the resolution for Advance Approval of Claims. **SECONDED** by Trustee Burweger. There was no discussion; all were in favor and the motion carried.

MILEAGE REIMBURSEMENT

WHEREAS the Board of Trustees has determined to pay a fixed rate for mileage as reimbursement to officers and employees of the Village who use their personal automobiles while performing their official duties on behalf of the Village:

NOW THEREFORE BE IT RESOLVED:

Section 1. That the Board of Trustees shall approve reimbursement to such officers and employees at the rate of 56 cents per mile.

Section 2. That this resolution shall take effect immediately.

MOTION by Trustee Mersand to approve the resolution for Mileage Allowance. **SECONDED** by Trustee Burweger. There was no discussion; all were in favor and the motion carried.

ATTENDANCE AT SCHOOLS & CONFERENCES

WHEREAS there is to be held during the coming official year a) the New York State Conference of Mayors Annual Meeting and Training School; b) the New York State Conference of Mayors and Fall Training School for Fiscal Officers and Municipal Clerks; c) the NYS Society of Finance Officers Meetings and NYS City and Village Clerks Association; d) the International Institute of Municipal Clerks School.

WHEREAS it is determined by the Board of Trustees that attendance by certain municipal officials and employees at one or more of these meetings, conferences or schools benefits the municipality;

NOW THEREFORE BE IT RESOLVED:

Section 1. That the following officers and employees are hereby authorized to attend the following schools:

Village Clerk-	NYCOM Fall Training School
	IIMC Municipal Clerks meetings and school
	NYS City and Village Clerks Association
	Others to be determined with board approval

Treasurer- NYS Municipal Finance Officers Associations
NYCOM Fall Training School
Others to be determined with board approval

Highway Dept- to be determined with Board approval.
Section 2. That this resolution shall take effect immediately.

MOTION by Trustee Mersand to approve the resolution for Attendance at Schools and Conferences.
SECONDED by Trustee Burweger. There was no discussion; all were in favor and the motion carried.

DESIGNATION OF DEPOSITORIES

WHEREAS the Board of Trustees has determined that Village Law 4-412(3) (2) requires the designation of banks or trust companies for the deposit of all village monies;

NOW THEREFORE BE IT RESOLVED:

Section 1. That the Board of Trustees does hereby designate the following institutions as depositories of all moneys received by the Village Treasurer, Clerk, and Receiver of Taxes.

Names of Institutions: Key Bank
M&T Bank
Putnam County Savings Bank

Section 2. That this resolution shall take effect immediately.

MOTION by Trustee Mersand to approve the resolution for Designation of Depositories. **SECONDED** by Trustee Burweger. There was no further discussion; all were in favor and the motion carried.

MOTION by Trustee Mersand to accept the Procurement Policy as presented. **SECONDED** by Trustee Burweger. There was no discussion; all were in favor and the motion carried.

MOTION by Trustee Mersand to close the Organizational Meeting at 7:03 P.M. **SECONDED** by Trustee Burweger. There was no discussion; all were in favor and the motion carried.

Village Clerk