

DATE OF MEETING: November 10, 2016

PLACE OF MEETING: Pawling Village Hall, 9 Memorial Ave., Pawling, NY

KIND OF MEETING: Business

MEMBERS PRESENT: Chairman Daniel Peters  
John Burweger  
David Kelly  
Robert Liffland  
Stan Mersand  
Earl Slocum

CONSULTANTS PRESENT: Mike Batz from Severn Trent Services  
Dan Stone & Catherine Monian of Chazen Companies  
David Daniels and Brian Morgan of Daniels, Porco & Lusardi

At 7:00 p.m. the business meeting of the Pawling Joint Sewer Commission was called to order by Chairman Daniel Peters with the Pledge of Allegiance and a moment of silence for our veterans on Veterans Day.

**MOVED** by Chairman Daniel Peters to close the regular business meeting and go into executive session. **SECONDED** by Commissioner Mersand. All were in favor and motion carried.  
Time: 7:02 p.m.

**MOVED** by Commissioner Kelly to close the executive session and open the regular business meeting. **SECONDED** by Commissioner Slocum. All were in favor and motion carried.  
Time: 7:30 p.m.

David Daniels and Brian Morgan left.

### New Business

Dan Stone went over a few items on the Professional Services Proposal for the Belt Filter Press Construction Services. He said the first bullet on the proposal, Ref.#11916, is their engineering agreement got them through to the bidding process, but they never provided a proposal for supplemental coordination and the construction inspection of the Belt Filter Press. He said they are asking the Commission for a re-allocation within the original contract for engineering services.

Dan said the original contract is roughly \$700K; they are asking for a re-allocation of the construction portion of that to cover the cost of construction and project administration for the belt press installation which is going now and will end sometime in February – April 2017. He said the amount of the allocation is roughly \$60K.

Dan said the second bullet is they had provided the bonds and insurance from Blue Heron Construction Co. for the Commission's review and consideration.

Dan said the final thing is they reviewed the contract that Blue Heron submitted and they believe it is appropriate and recommends that the commission authorizes the mayor to sign it.

**MOVED** by Commissioner Mersand to approve, under 5 on the Agenda, bullets 4,5 & 6.

Commissioner Kelly asked Dan about the construction services were currently \$700K. Dan said for the overall project.

Commissioner Kelly said it says that they are going to have an engineer onsite for 5 hours a day for \$130.00 an hour, so it will be \$3,250 a week? He said that will bring it up into the \$900K range so it's a \$2,000 increase.

Catherine Monian said that early on in the year there was a re-allocation of the overall project budget and monies from construction were moved to the engineering budget line item which increased it from \$740,250 to the total of \$929,250. So Dan was correct when he said the original budget was \$740,250 and when they did the re-allocation it went to the \$929,250.

Commissioner Kelly asked if the additional funds are on top of the \$929,250?

Catherine said no, what they are doing at this point is taking funds that are currently within the existing number, they are not asking for any additional money, they are just taking money from the construction phase services and moving it to the project coordination and the project management line.

Commissioner Kelly thanked Catherine for explaining.

**SECONDED** by Commissioner Burweger. All were in favor and motion carried.

Dan Stone and Catherine Monian left.

Chairman Peters said they will go back now to the top of the Agenda.

**MOVED** by Commissioner Kelly to approve the minutes of October 13, 2016 as presented, **SECONDED** Commissioner Slocum. All were in favor and motion carried.

**MOVED** by Commissioner Kelly to approve the October Treasurer's Report and Voucher List as presented and the November prepaid vouchers and the transfer of \$593.75 from Castagna Escrow Acct.#811000160 to O&M MMA#811000030 to pay engineering vouchers. **SECONDED** by Commissioner Burweger. All were in favor and motion carried.

**MOVED** by Commissioner Liffland to approve a penalty waiver of \$30.55 to sewer customer #727 as requested in letter ref.#11316. **SECONDED** by Commissioner Burweger. All were in favor and motion carried.

**MOVED** by Commissioner Kelly to ratify revised and restated Notice of Commencement of Connection Agreement including Castagna building #2. **SECONDED** by Commissioner Mersand. All were in favor and motion carried.

### Current Projects

Cedar Valley – Commissioner Kelly said that he has sent letters to the management company and to the HOA with 3 dates listed for them to schedule a meeting and he hasn't heard back from them.

Flow meter in SM #4 – Chairman Peters said the meter has been reinstalled and asked Mike Batz if they've gotten any reads or anything yet.

Mike said everything has been installed just less than a month and hopefully they will have readings soon.

SSES and I/I – Video, cleaning, repairs –

Pump Station Upgrades – Chairman Peters said they assigned \$172,935 to the pump station upgrade project. He said they've spent \$39,195.41 to date. He asked Mike Batz to give him an idea of cost in continuing with the upgrades and to keep him informed.

Chairman Peters said that Mike recommended that they do the West Main St. pump first and the proposed cost is in the packet. He just wanted to bring that to everyone's attention. He said they already approved it but if anybody has any comments.

Commissioner Kelly asked about the plans for the generator.

Mike said they will do exactly what Joe's plans have.

#### 2017 Budget –

Chairman Peters said everyone should have the 2017 budget worksheet with the increases and decreases on it. He asked if anybody has any comments or suggestions.

Stan asked about the sludge removal line and it was discussed.

**MOVED** by Commissioner Kelly to set the date for the public hearing of the Pawling Joint Sewer Commission 2017 Budget for December 8, 2016 at 7:00 p.m. **SECONDED** by Commissioner Mersand. All were in favor and motion carried.

Commissioner Kelly said that they talked about the prospect of Westmount Ave. water meter issue. He said he brought it up to the Town Board and they formed a committee to go into further detail and investigation. He said they're bringing in Billy Johnson, himself and Terry Stewart. Commissioner Kelly said they will rework the districts and apply for new district languages to have resolve of the meter issue.

#### Consultant Reports

Sewer Plant Operator Report – Mike Batz said they did finally get to start work on the fences.

#### Commission Member Comments

There were none.

**MOVED** by Commissioner Mersand to close the meeting and adjourn. **SECONDED** by Commissioner Kelly. All were in favor and motion carried. Time: 7:45 p.m.

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Stan Mersand, Secretary