

DATE OF MEETING: December 13, 2018

PLACE OF MEETING: Pawling Village Hall, 9 Memorial Ave., Pawling, NY

KIND OF MEETING: Business

MEMBERS PRESENT: Chairman Daniel Peters
Robert Liffland
Earl Slocum
Lauri Taylor

MEMBERS ABSENT: John Burweger
James Schmitt

CONSULTANTS PRESENT: Brian Morgan of Daniels, Porco & Lusardi
Joe Zarecki of Zarecki Associates
Sarka Leff of Zarecki Associates
Catherine Monian of Chazen Companies
Jeff Smith of Municipal Solutions
Mike Batz of Severn Trent Services

At 7:06 p.m. the Business Meeting of the Pawling Joint Sewer Commission was called to order by Chairman Daniel Peters following the Organizational meeting.

MOVED by Commissioner Liffland to close the Regular Business Meeting for the purpose of opening the Public Hearing on the 2019 Budget. **SECONDED** by Commissioner Slocum. All were in favor and motion carried.

Chairman Peters said that along with their consultants they put together next year's budget and the difference is that they are in the process of building a wastewater treatment plant. Chairman Peters said he would like to give Jeff Smith of Municipal Solutions the floor as Jeff has been the guiding force for this work.

Jeff Smith began with what they've done this year. He said they've looked at the 2017 year end actual budget and then looking at this year's accrual budget and came up with the 2019 budget. He said basically 2019 is going to be a transition year through late summer, first part of the fall they are still going to be operating under the old plant and switching, transitioning over to the new. So there will be split costs, the old plant versus the new. They've spent a considerable amount of time trying to come up with what the O & M cost will be for the new plant. He said one line item that was a real problem in 2017 was the sludge disposal cost, not having the Belt Filter Press. He said that getting the \$500,000 SAMS Grant they were able to accelerate getting the Belt Filter Press installed. They've had a whole budget year using the new Press. The results probably have exceeded what their best hopes were. Back in 2017 the actual sludge costs were \$142,663. Budgeted for 2018 was \$88,300. The current budget through October was just under \$30,000. So they are coming out significantly better than what they thought the results would be. He said for 2019 they are budgeting \$45,000 for sludge disposal. He said the new plant will have additional operating costs associated with it. Two major areas will be electricity and chemicals. Jeff said that solar is something they can explore. He said the debt repayment he estimated it at \$180,000. He said it all depends on how fast the EFC drawdown's happen. Jeff said the sewer rents can be left where they are now. And in the new rate structure there is a minimum bill of capital charges that will be enough to cover the debt service in 2019. All of the old debt will be falling off around the same time our new debt will be picking up. Jeff said he's very pleased with how things are working out.

Eric Gordon from Keane and Beane, on behalf of the Jucca Company said his questions might have been answered already but just wanted to clarify things.

He asked about the calculation used to determine the sewer rents; is it the same formula or calculation that has been used in the prior years, because there is an item on the Agenda regarding a new rate structure and is wondering if that is something that is determining this budget.

He also asked if any properties that are not being serviced are being charged for sewer rents. Catherine Monian of Chazen called Dan Stone to explain the new rate structure.

Dan Stone, on the phone, explained the new rate structure that is included in the Map, Plan and Report for the village wide extension of Pawling Sewer District No. 1.

Mr. Gordon asked if the formula used in the MPR for the Sewer District No. 3 is the same as the formula in this MPR.

Dan Stone said he hasn't seen the MPR from the town so he cannot answer that. But every user is included in the MPR that will be considered next week by the Village.

Mr. Gordon asked if he could get that MPR from the Village.

Dan Stone said the MPR is in the Sewer Commission office and can be reviewed.

Hearing no more questions or comments, **MOVED** by Commissioner Slocum to close the Public Hearing and open the Regular Session. **SECONDED** by Commission Taylor. All were in favor and motion carried.

MOVED by Commissioner Liffland to approve the 2019 Budget. **SECONDED** by Commissioner Slocum. All were in favor and motion carried.

MOVED by Chairman Peters to;

- Approve the November 8, 2018 Business Meeting Minutes as presented
- Approve November 2018 Treasurer's Report as presented
- Approve payment of November 2018 Vouchers/Bills as presented and December 2018 prepay vouchers
- Approve transfer of \$2,435.35 from Capital Fund #811000000 to O&M Acct. #0811000030 to pay Pump Station Upgrade and CV Meter Replacement Project vouchers.
- Approve transfer of \$1,976.66 from Castagna Escrow Acct.#0811000160 to O&M MMA#0811000030 to pay legal and engineering vouchers.

SECONDED by Commissioner Taylor. All were in favor and motion carried.

New Business

MOVED by Commissioner Slocum to approve penalty waiver request in Ref.#12318. Linda Murray said the penalty for the water was approved at the Village Board Meeting. **SECONDED** by Commissioner Taylor. All were in favor and motion carried.

MOVED by Commissioner Liffland to approve Pay Request No. 9 for \$267,311.00 to OCS Industries, Inc. Ref.#12218. **SECONDED** by Commissioner Slocum. All were in favor and motion carried.

MOVED by Commissioner Liffland to approve Pay Request No. 7 for \$65,502.50 to J&J Sass Electric. Ref#12118. **SECONDED** by Commissioner Taylor. All were in favor and motion carried.

Consultants Reports

Engineering Report – Chairman Peters asked Catherine Monian about the grant that the Commission applied for last year, when is it up for this year.

Catherine said she spoke to them about a week ago and for the 2019 year they do not have adequate funds to put it out to the public as a grant source. The next time it will come out will be in the fall of 2019 for the year 2020.

Jeff Smith talked about a few possibilities that the Commission might be able to apply for.

Sewer Plant Operator Report – Mike Batz said that he has a few things to go over with the Commission.

He just wanted the Commission to be aware of the fact that the new plant will be more expensive to operate.

- In the month of November the flow at the plant exceeded the permit level. He said that it's an issue with I/I and that with the new plant it will be a nonissue. He said the same thing with the COBD levels.

- There were a few minor issues with pump stations last month, a few minor repairs.

- There was a blockage in the line along the railroad tracks.

Joe Zarecki said they are working on the I/I report, gathering information.

Chairman Peters asked what the next fix will be.

Joe said they do have a lot of fixes but right now they are starting with putting all the rain guards in the manholes.

Commission Member Comments

There were no Commissioner comments.

MOVED by Commissioner Slocum to close the meeting and adjourn. **SECONDED** by Commissioner Taylor. Time: 7:48 p.m. All were in favor and motion carried.

Earl Slocum, Secretary