

DATE OF MEETING: August 8, 2019  
PLACE OF MEETING: Pawling Village Hall, 9 Memorial Ave., Pawling, NY  
KIND OF MEETING: Business  
MEMBERS PRESENT: Chairman Daniel Peters  
John Burweger  
Earl Slocum  
Lauri Taylor  
MEMBERS ABSENT: Robert Liffland  
James Schmitt  
CONSULTANTS PRESENT: Dan Stone of Chazen Companies  
Mike Batz of Severn Trent Services

At 7:00 p.m. the Business Meeting of the Pawling Joint Sewer Commission was called to order by Chairman Daniel Peters with the Pledge of Allegiance.

**MOVED** by Commissioner Burweger to;

- Approve the July 11, 2019 Business Meeting Minutes as presented
- Approve the July 23, 2019 Special Meeting Minutes as presented
- Approve July 2019 Treasurer's Report as presented
- Approve payment of July 2019 Vouchers/Bills as presented and the Aug. 2019 prepay vouchers
- Approve transfer of \$987.80 from JUCCA Escrow #0811000160 to O&M #0811000030 for JUCCA voucher previously paid.

**SECONDED** by Commissioner Taylor. All were in favor and motion carried.

#### Current Projects –

##### New Rate Structure & Billing Software

Dan Stone said it's in the works. He said that one of the changes that will be done is the IMA requires the annual total amount for capital and operations be segregated into the obligation of the town and the obligations of the village based on prorate flow. The past years total flow will be used to make that prorate distribution.

He said Linda will be in touch with Williamson and they are hoping to have the first test run sometime late September, early October. It will first be used for the billing period of December, January, February. So the March bills of 2020 will be with the new system.

##### WWTP Improvement Project

**MOVED** by Commissioner Burweger to approve Pay Request No. 15 for \$78,526.92 to J&J Sass Electric. Ref#5919. **SECONDED** by Commissioner Slocum. All were in favor and motion carried.

**MOVED** by Commissioner Taylor to approve Pay Request No. 17 for \$238,342.73 to OCS Industries, Inc. Ref.#5319. **SECONDED** by Commissioner Burweger. All were in favor and motion carried.

Cedar Valley Water Replacement Project – Dan Stone said the bid was awarded to S&O to do the water meter replacements at Cedar Valley. Linda has agreed to do the scheduling and she's been making appointments. S&O has been on the job for about 3 weeks now and they have done about 50 installations so far.

Dan said he's only received one feedback from a customer and that was that the guys had to move the softener to get to the meter and when they put it back there was a very small leak. The homeowner called and S&O sent their guy right over there and they repaired it quickly.

Commissioner Taylor asked Linda if everything is going well with scheduling the appointments.

Linda said yes, the people there are being very cooperative.

#### Sewer Plant Operator Report

Mike Batz talked about the water meter list and repairs which isn't sewer related.

#### Engineers Report

Dan Stone said PJSC authorized Chazen to do an RFP for WWTP Operations. He said the ad went out a couple weeks ago and today they had a walk through at the plant.

He said 3 companies were at the walk through; VRI, Environmental Consultants and Inframark.

He said they also visited each of the pump stations.

Dan said the next step is for them to submit a proposal which is due August 22<sup>nd</sup>. What was asked of them is to submit, in one large envelope, 2 separate proposals. One with the operational experience, the other with the cost proposal.

Dan believes the Commission should organize a committee of 3 members to go over the proposals. He recommended the committee rank the companies that submitted proposals first, then hold interviews, then open the cost proposal.

Dan said that he feels the committee should be Linda and 3 Commissioners.

Chairman Peters said the committee members are Commissioner Burweger, because he's been the guy on the ground at the plant, Commissioner Taylor, himself and Linda.

Dan Stone said that Chazen has been pushing the contactors at the plant. He said their focus is mostly on OCS, the general contractor, because the other contractors can't do their job unless the general gets the frame work done.

Based on today's meeting with the contractor, the electrical work will not be done in time to meet the consent order deadline.

Dan is asking the Commission for permission to reach out to DEC.

He will describe to DEC why the contractors are where they are and ask for a 2 month extension. He said he's sure DEC will approve the extension.

Dan said that he will also keep EFC apprized. He said there will most likely be some cost implications with respect to J&J Sass. He expects most of the costs to be a counter charge to OCS because they are the ones that put them in this position. Some of the cost may slide over to the Commission though a very small part of it.

**MOVED** by Commissioner Taylor to authorize Dan Stone to ask DEC for a two month extension. **SECONDED** by Commissioner Burweger. All were in favor and motion carried.

Commission Member Comments

Chairman Peters asked if anybody has anything else they'd like to discuss.

There were no other comments.

**MOVED** by Commissioner Burweger to close the Meeting and Adjourn. **SECONDED** by Commissioner Taylor. Time: 7:30 p.m. All were in favor and motion carried.

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Earl Slocum, Secretary