## **DutchessDelivery Instructions**

Go to dutchessny.gov/Dutchess-Delivery.htm

Click on:

"Sign up for DutchessDelivery and start receiving updates!"

A box will pop up that reads www.dutchessny.gov says You are now leaving the Dutchess County website (link will open in a new browser window) - Click OK

The next window will ask what subscription type you would like. Choose:

email or text option supply necessary information Click Submit

The next window will ask what Subscription Topics you would like to receive from Dutchess County Make your selections (or none if you do not want to receive from Dutchess County) Click Submit

The next page will allow you to pick receiving news from different municipalities in Dutchess County. Scroll down to Village of Pawling and select the notifications you would like to receive You can choose multiple municipalities if you would like Read the data privacy policy at the bottom of the page and check box if you are ok with it Click the submit button

The next page will say Success

Click the finish button and you will begin receiving notices once they are posted.

Thank you!