

DATE OF MEETING: April 21, 2022

PLACE OF MEETING: Village Hall

KIND OF MEETING: Business

MEMBERS PRESENT: Chairman Daniel Peters
Lauri Taylor
Jerry Locascio
Tom Meyer

MEMBERS ABSENT: John Burweger
James Schmitt

CONSULTANTS PRESENT: Dan Stone
Jeff Liebowitz

At 7:00 p.m. the Business Meeting of the Pawling Joint Sewer Commission was called to order by Chairman Dan Peters with the Pledge of Allegiance.

MOTIONED by Chairman Peters to:

- Approve the March 10, 2022 Business Meeting Minutes as presented.
- Approve the March 2022 Treasurer's Report as presented.
- Approve payment of the March, 2022 Vouchers/Bills as presented and prepaid vouchers.

SECONDED by Commissioner Taylor. All were in favor and **Motion** carried.

MOTIONED by Chairman Peters to:

- Approve transfer of \$54,421.92 from O&M Acct. ending in 0030 to Checking Acct. ending in 0190 to pay March 2022 Vouchers & Pre-Paid Vouchers.

SECONDED by Commissioner Locascio. All were in favor and **Motion** carried.

MOTIONED by Chairman Peters to approve the 2021 Annual Report Financial Report Update Document (AUD) Ref. # 24.22 as presented. **SECONDED** by Commissioner Locascio. Commissioner Meyer asked to be reminded what the AUD Report was. Chairman Peters explained it is the annual financial report that is submitted by the PJSC Accountants to The State of New York Office of the State Comptroller. All were in favor, **Motion** carried.

MOTIONED by Chairman Peters, Customer #10182 has asked for an adjustment of his estimated March 2022 water & sewer bill for the December 1, 2021 – February 28, 2022 period. Owner turned the water off in the apartment on Nov. 7, 2021 after we had notified him of a continuous leak on Sept. 9, 2021. The owner did not let the sewer commission know he turned off the water. We weren't able to obtain a reading on Feb. 28, 2022 because the water had been turned off and an estimated bill was generated based on past use in the amount of \$326.94 for sewer & \$143.96 for water. "Normal" sewer bill is \$182.97 per quarter & "normal" water bill is \$92.50. Chairman Peters felt since there was no water that entered into the sewer system, giving this customer a credit in the amount of \$143.97 was fair. **SECONDED** by Commissioner Meyer, all were in favor and **Motion** carried.

MOTIONED by Commissioner Locascio to approve the Revised Trimble Training Proposal Ref. # 28.22. **SECONDED** by Commissioner Taylor, all were in favor, **Motion** carried.

MOTIONED by Chairman Peters to approve the proposal submitted by Putnam Handyman for the belt press building enclosure at the WWTP. Dan Stone asked to address the Commission and stated that perhaps having an awning company come to the plant and give a quote on this work would be the more affordable and efficient way of getting this work completed. The Commission agreed to let Dan Stone sketch the project and reach out to awning companies for pricing.

Chairman Peters announced we have just received a proposal from LaBella to address the serious inflow & infiltration issue. This is an ongoing issue that we are required to address yearly. Dan Stone and Cory were out on Tuesday, April 19th and found two places at Trinity Pawling for monitoring the flow coming from there and found three places from sewer district # 2 for monitoring the flow coming from that area. This will give us the first good look at what is going on over there. It was suggested by Dan Stone that the Commission would utilize the monies in the Capital Account that have been allocated to the Castagna Reserve. Chairman Peters referred to an email from Jeff Smith that outlines a hopeful look at funding that might be available for this project for the following year. Commissioner Taylor pointed out that with the other CFA that's going to be coming out putting together of list of items we would like to address. Dan Stone responded that he has already started that list.

MOTIONED by Commissioner Locascio to approve the Proposal #P2202497 for the I&I Study in the amount of \$30,000.00. **SECONDED** by Commissioner Meyer, all were in favor, **Motion** carried.

Chairman Peters asked for a **MOTION** regarding the Proposal from LaBella for the WWTP Septage Receiving Station. Chairman Peters explained that constructing the receiving station is going to be necessary as we move forward with the expansion of the Route 22 Sewer Corridor which will require step-stag septic & the PJSC ability to haul and dispose of waste from those septic tanks. This would also allow us to open the receiving station to local septic companies and charge a fee for processing their waste as well. Commissioner Taylor asked if we could also use the monies in the Capital Account that have been allocated to the Castagna Reserve for this project, Dan Stone responded we could. **MOTIONED** by Commissioner Taylor to approve LaBella for the WWTP Septage Receiving Station Project. **SECONDED** by Commissioner Locascio, all were in favor, **Motion** carried.

Dan Stone reported that Christine, Jeff Smith & LaBella had interviewed Edmunds for a price quote on a new billing system. Edmunds said they could certainly take our account on, however they wouldn't be able to get us up and running until sometime in January 2023. Edmunds pricing was also significantly higher than what we currently pay to Williamson Law. Jeff Smith & Dan Stone also interviewed Williamson Law and asked if they would be able to simplify the current program we have and what the cost would be. Williamson agreed that they could simplify the program, and will speak with their management and get back to us with a cost.

Chairman Peters made a **MOTION** to adjourn the meeting. **SECONDED** by Commissioner Meyer. All were in favor, motion carried. Time 7:33PM.

Jerry Locascio, Secretary