



## AGENDA

April 17, 2023

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**I. OPEN MEETING**

**II. PUBLIC HEARING**

- Tentative Budget for fiscal year 2023-2024.

**III. NEW BUSINESS**

- Approve minutes from March 20, 2023 and April 3, 2023.
- Approve appointment to vacant Trustee seat.
- Consent to Town of Pawling serving as Lead Agency for West Mountain Woods LLC Project.
- Approve Metro North Treasurer's Report for March 2023.

**IV. OLD BUSINESS**

- Engineer's Report

**V. MOTION TO PAY BILLS**

- April 4, 2023 prepaid bill in the amount of \$55.00.
- Metro North bills in the amount of \$1,290.19.

**VI. ADJOURNMENT**

**VILLAGE OF PAWLING  
BUDGET FISCAL YEAR 2023-2024**

**REVENUE**

RAISED BY TAXES:	\$1,245,236
ESTIMATED REVENUE:	\$699,404
APPROPRIATED FUND BALANCE:	\$488,926
<b>TOTAL REVENUE:</b>	<b>\$2,433,566</b>

**EXPENDITURES**

**\$2,433,566**

**ASSESSMENT**

**\$84,301,371**

MIL-RATE for 2023-2024 0.014760445

MIL-RATE for 2022-2023 0.014361617

**DIFFERENCE IN MIL-RATE** 0.000398828

**INCREASE IN MIL-RATE:** 2.78%

**WILLIAM F.X. O'NEIL**  
COUNTY EXECUTIVE



**HEIDI SEELBACH**  
COMMISSIONER  
**CATHERINE WEISSE**  
DIRECTOR

**COUNTY OF DUTCHESS**  
DEPARTMENT OF FINANCE  
REAL PROPERTY TAX SERVICES DIVISION

TO: Village of Pawling  
FROM: Maggie Burns *MB*  
Supervisor of Tax Services  
RE: Village Taxable Assessed Value  
DATE: February 28, 2023

This is the current taxable value for your Village from the 2022 assessment roll.  
This value should be used when calculating your June 2023 Village tax rate.

TAXABLE TOTAL	-	84,301,371
SPECIAL DISTRICT TOTAL	-	
OMITTED TAXES	-	\$ 910.23

(omitted taxes, if any, should be deducted from the amount of levy to be raised by taxes before figuring the tax rate)

R/S	Name	# Parcels	Land		Total Assessed Value	Taxable Value			
			Assessed Value	Assessed Value		County	Town/City	School	Village
1	Taxable	691	12,850,588	83,287,197	81,760,237	81,764,887	82,086,490	81,813,377	
5	Special Franch.	4	0	537,833	537,833	537,833	537,833	537,833	
6	Utility	13	217,304	1,950,161	1,950,161	1,950,161	1,950,161	1,950,161	
8	Wholly Exmpt	57	4,031,000	37,320,750	0	0	0	0	
Village Totals:		765	17,098,892	123,095,941	84,248,231	84,252,881	84,574,484	84,301,371 ✓	

# Annualized Planning Budget Report

## VILLAGE OF PAWLING For Fiscal Year: 2024

ACCOUNT	CURRENT YEAR BUDGET	2023 BUDGET	2023 ACTUAL	2022 BUDGET	2022 ACTUAL
ACCOUNT DESCRIPTION					
A0.0599.001 Appropriated Fund Balance	488,926.00	272,939.00		122,703.00	
A0.1001.000 Real Property Taxes	1,245,236.00	1,218,694.00	1,188,667.56	1,245,236.00	1,247,071.35
A0.1090.000 Interest & Penalties on Real Prop Taxes	3,000.00	5,000.00	3,087.94	6,000.00	3,025.41
A0.1120.000 Distribution By Cnty-SALES TAX/QTLY	50,000.00	90,000.00	29,484.59	70,000.00	123,278.25
A0.1170.000 Franchises-CABLE	21,800.00	21,500.00	12,435.43	21,500.00	22,110.63
A0.1260.000 Persnrl Fees-Health	40,000.00	35,000.00	27,129.39	29,000.00	29,042.89
A0.1540.000 Fire Inspection Fees	2,000.00	1,800.00	600.00	4,000.00	300.00
A0.1603.000 VITAL STATISTICS FEE	750.00	500.00	770.00	300.00	1,000.00
A0.2089.000 Other Culture & Recreation Income	20.00				20.00
A0.2110.000 Zoning Fees	1,500.00	1,500.00	1,150.00	2,100.00	2,450.00
A0.2115.000 Planning Board Fees	2,500.00	5,000.00	3,900.00	12,200.00	10,970.00
A0.2189.000 SNOW/BRUSH REMOVAL REIMB					239.00
A0.2401.000 Interest & Earnings	8,000.00	1,250.00	13,571.64	1,500.00	1,150.79
A0.2410.000 HAIR SALON RENTAL	17,330.00	14,533.00	13,582.00	14,533.00	14,533.34
A0.2411.000 PJSC/WATER/GARBAGE RENTAL	12,000.00	12,000.00	4,083.33	12,000.00	12,000.00
A0.2555.000 Bldg & Sign permits	50,000.00	42,000.00	47,858.68	45,000.00	71,177.42
A0.2555.010 B/P -146 E Main St - Main Corner Properties LL				15,000.00	280.00
A0.2555.020 B/P -Hudson Valley Plastics -Colman Union Prop					13,550.00
A0.2590.000 PERMITS, OTHER	25.00	50.00		25.00	50.00
A0.2610.000 Fines/Forfeited Bail-COURT/MONTHLY	1,500.00	3,000.00	117.00	11,000.00	5,228.00
A0.2650.000 SALE OF SCRAP & EXCESS MATERIALS	500.00	500.00	430.56	75.00	614.40
A0.2665.000 SALE OF EQUIPMENT			3,543.00		59,500.00
A0.2701.000 REF PRIOR YR EXP			519.70		1,701.41
A0.2750.000 AIM-Related Payments		10,805.00		8,644.00	10,805.00

# Annualized Planning Budget Report

## VILLAGE OF PAWLING For Fiscal Year: 2024

ACCOUNT ACCOUNT DESCRIPTION	CURRENT YEAR BUDGET	2023 BUDGET	2023 ACTUAL	2022 BUDGET	2022 ACTUAL
A0.2770.000 Misc Revenue	1,200.00		1,075.00		853.62
A0.3001.000 NYS AID - AIM - Rev.Sharing	10,805.00		10,805.00		
A0.3005.000 Mortgage Tax-BI-ANNUAL	15,000.00	18,000.00	20,277.51	16,000.00	36,537.65
A0.3089.500 NYS AID - EPF Grant (for Comp.Plan Revision)	100,000.00				
A0.3501.000 NYS AID - HWY (CHIPS)	77,809.00	77,840.00		86,028.00	138,763.19
A0.3501.010 NYS AID - PAVENY	20,847.00	20,858.00		13,000.00	34,764.21
A0.3501.020 NYS AID - Extreme Winter Recovery	16,921.00	16,921.00		10,900.00	6,651.67
A0.3501.030 NYS AID - Pave Our Potholes (POP)	13,898.00				
A0.4089.010 Federal Aid - ARPA	231,999.00				
<b>Total for Revenue</b>	<b>2,433,566.00</b>	<b>1,869,690.00</b>	<b>1,383,088.33</b>	<b>1,746,744.00</b>	<b>1,847,668.23</b>
A0.1010.100 Personal Services-BOARD	26,500.00	25,500.00	20,729.07	23,500.00	23,500.08
A0.1010.400 Contractual Expenses-BOARD	2,000.00	1,500.00		400.00	126.00
A0.1110.100 Personal Services - JUSTICE				4,958.31	4,958.31
A0.1110.400 Contractual Expenses-JUSTICE				4,126.25	4,091.04
A0.1210.100 Personal Services-MAYOR	12,750.00	12,500.00	10,416.70	12,000.00	12,000.00
A0.1210.400 Contractual Expenses-MAYOR	1,500.00	1,500.00		1,400.00	958.78
A0.1320.400 Contractual Expenses-AUDITOR	2,000.00	2,000.00			
A0.1325.100 Personal Services-TREASURER	61,000.00	58,000.00	47,069.25	55,000.00	55,315.27
A0.1325.400 Contractual Expenses-TREASURER	15,000.00	12,000.00	11,028.73	12,000.00	12,099.88
A0.1345.400 PURCHASING -Office Supplies	3,200.00	3,200.00	2,374.43	3,200.00	3,585.02
A0.1362.400 Tax Advertising/Exps	1,000.00	1,000.00	937.57	975.00	947.08
A0.1380.400 Fiscal Agent Fees	50.00	50.00		75.00	
A0.1410.100 Personal Services-CLERK	74,000.00	71,000.00	57,619.25	68,000.00	68,365.27
A0.1410.400 Contractual Expenses-CLERK	700.00	700.00	402.10	625.00	635.22
A0.1420.400					

# Annualized Planning Budget Report

## VILLAGE OF PAWLING For Fiscal Year: 2024

ACCOUNT	CURRENT YEAR BUDGET	2023 BUDGET	2023 ACTUAL	2022 BUDGET	2022 ACTUAL
ACCOUNT DESCRIPTION Contractual Expenses-LAW	300,000.00	250,000.00	230,094.96	137,273.18	166,967.34
A0.1440.400 ENGINEER-CONT EXPENSE					-270.00
A0.1620.400 Contractual Expenses-BUILDINGS	58,000.00	58,000.00	51,143.26	47,000.00	58,749.67
A0.1620.410 Bldg Renovations (ARPA)	76,999.00				
A0.1670.400 Contractual Expenses-POSTAGE	5,000.00	5,250.00	4,340.41	2,805.18	2,794.20
A0.1680.400 Computers and Technology	28,000.00	24,000.00	9,765.38	24,000.00	27,427.49
A0.1910.400 Unallocated Insuranc	30,000.00	25,000.00		25,000.00	6,773.13
A0.1920.400 Municipal Assoc Dues	2,000.00	2,000.00	1,462.00	2,500.00	2,057.00
A0.1930.400 Judgments & Claims - Contractual					14.18
A0.1990.400 Contngt Acct-Budget	50,000.00	90,000.00			
A0.3120.100 Personal Services- Cross Grd.		3,120.00	1,956.00	3,120.00	3,132.00
A0.3120.400 Contractual Expenses-SHERIFF'S	250,000.00	250,000.00	153,408.76	250,000.00	204,543.47
A0.3320.100 Personal Services - PARKING ENFORCEMENT	15,000.00	13,600.00	8,938.40	7,312.00	7,430.10
A0.3320.400 Contractual Expenses - PARKING ENFORCEME	3,500.00	1,000.00	2,526.33		
A0.3620.100 Personal Services- BLDG DEPT	22,500.00	26,000.00	17,500.00	21,235.00	21,895.20
A0.3620.400 Contractual Expenses- BLDG DEPT	8,000.00	49,000.00	135,221.77	118,507.29	152,917.46
A0.3620.410 Contractual Exp - Bldg Inspector	142,000.00		170.00	24,197.25	29,297.25
A0.4020.400 REGISTRAR of Vital Statistics - contractual	750.00	800.00	740.00	980.00	1,000.00
A0.5110.100 Personal Services- ST. MAINT.	123,674.00	100,813.00	78,659.36	100,333.00	106,661.51
A0.5110.200 Equipment- St. Maint.	2,000.00	1,000.00		14,635.22	12,635.22
A0.5110.210 Equip.- St. Maint. (ARPA) mini-excavator	95,000.00				
A0.5110.400 Contractual Expenses- St. Maint.	25,000.00	12,000.00	26,282.28	25,364.78	20,728.48
A0.5112.200 C H I P S Road Improvements	77,809.00	115,619.00	97,290.05	153,243.63	153,243.63
A0.5112.210 PAVENY	20,847.00				
A0.5112.220					

# Annualized Planning Budget Report

## VILLAGE OF PAWLING For Fiscal Year: 2024

ACCOUNT	CURRENT YEAR BUDGET	2023 BUDGET	2023 ACTUAL	2022 BUDGET	2022 ACTUAL
ACCOUNT DESCRIPTION	16,921.00				
Extreme Winter Recovery (EWR)	<u>16,921.00</u>				
A0.5112.230	13,898.00				
Pave Our Potholes (POP)	<u>13,898.00</u>				
A0.5132.100	68,021.00	53,207.00	48,356.25	55,070.04	59,298.68
Personal Services- GARAGE	<u>68,021.00</u>				
A0.5132.200	2,500.00	2,500.00		4,200.00	
Equipment- GARAGE	<u>2,500.00</u>				
A0.5132.400	60,000.00	55,000.00	43,751.69	57,562.91	61,560.10
Contractual Expenses- GARAGE	<u>60,000.00</u>				
A0.5142.100	18,551.00	22,403.00	10,190.36	14,869.42	14,869.42
Personal Services- SNOW REMOVAL	<u>18,551.00</u>				
A0.5142.200	3,000.00	3,000.00		5,944.04	4,020.28
Equipment- SNOW REMOVAL	<u>3,000.00</u>				
A0.5142.400	55,000.00	25,000.00	17,956.14	33,459.61	33,064.61
Contractual Expenses- SNOW REMOVAL	<u>55,000.00</u>				
A0.5182.400	60,000.00	38,000.00	38,392.88	39,917.03	47,330.56
Contractual Expenses- ST LIGHTING	<u>60,000.00</u>				
A0.5182.410	2,500.00	2,500.00		5,500.00	
Repairs & Supplies - ST LIGHTING	<u>2,500.00</u>				
A0.5410.400	25,000.00	40,000.00		28,679.08	123,659.08
Contractual Expenses- SIDEWALKS	<u>25,000.00</u>				
A0.6410.400	1,000.00			1,500.00	
Contractual Exp- PUBLICITY	<u>1,000.00</u>				
A0.7110.400	5,000.00	10,000.00	8,778.99	4,296.00	5,196.00
Contractual Expenses - PARKS	<u>5,000.00</u>				
A0.7110.410	20,000.00				
Contractual Exp - Parks (ARPA) speakers	<u>20,000.00</u>				
A0.7550.400	1,000.00	12,000.00	563.60	922.95	529.96
Contractual Expenses- CELEBRATIONS	<u>1,000.00</u>				
A0.8010.100	11,250.00	10,400.00	7,309.00	8,298.00	8,421.00
Personal Services - ZONING	<u>11,250.00</u>				
A0.8010.400	10,500.00	20,200.00	2,566.50	10,200.00	3,449.47
Contractual Expenses- ZONING	<u>10,500.00</u>				
A0.8010.410	20,000.00				
Contractual Exp Zoning (ARPA) ecodes	<u>20,000.00</u>				
A0.8010.420	50,000.00				
Comprehensive Plan zoning revisions	<u>50,000.00</u>				
A0.8020.100	11,250.00	10,400.00	9,610.00	8,800.00	9,076.00
Personal Services - PLANNING	<u>11,250.00</u>				
A0.8020.400	10,000.00	20,200.00	5,708.02	15,200.00	12,750.50
Contractual Expenses- PLANNING	<u>10,000.00</u>				
A0.8020.410	50,000.00				
Comprehensive Plan planning revisions	<u>50,000.00</u>				
A0.8170.100	3,092.00	2,800.00		1,311.00	920.50
Personal Services-ST CLEANING	<u>3,092.00</u>				
A0.8170.200	1,000.00	1,000.00		2,400.00	2,050.00
Equipment- ST CLEANING	<u>1,000.00</u>				
A0.8170.400					



# Annualized Planning Budget Report

## VILLAGE OF PAWLING For Fiscal Year: 2024

ACCOUNT	CURRENT YEAR BUDGET	2023 BUDGET	2023 ACTUAL	2022 BUDGET	2022 ACTUAL
ACCOUNT DESCRIPTION Contractual Expenses- ST CLEANING	7,000.00	7,000.00	12.79	3,122.30	5,752.30
A0.8510.400 Community Beautifications	5,000.00	3,000.00		3,400.00	2,000.00
A0.8510.410 Community Beautification - (ARPA) trees	20,000.00				
A0.8540.100 Personal Services - DRAINAGE	1,067.00	1,067.00		1,067.00	
A0.8540.400 Contractual Expenses - DRAINAGE	1,000.00	3,000.00		4,000.00	1,505.17
A0.9010.800 NY State Retirement	38,540.00	36,179.00	31,965.50	47,852.00	49,176.98
A0.9030.800 Social Security	27,817.00	25,471.00	19,704.46	26,534.00	24,493.94
A0.9035.800 Medicare Tax	6,506.00	5,957.00	4,608.53	6,206.00	5,728.43
A0.9040.800 Workmans Compensatn	26,500.00	21,695.00	24,450.93	20,099.93	20,099.93
A0.9050.800 UNEMPLOYMENT INSURANCE	1,300.00	2,500.00	325.01	4,000.00	
A0.9060.800 Hospital/Med Insurnc	182,636.00	175,000.00	143,203.84	177,421.00	155,427.05
A0.9730.600 BAN PRINCIPAL	54,000.00	43,200.00	10,800.00	10,800.00	10,800.00
A0.9730.700 BAN INTEREST	6,938.00	859.00	131.04	345.60	345.60
<b>Total for Expense</b>	<b>2,433,566.00</b>	<b>1,869,690.00</b>	<b>1,398,461.59</b>	<b>1,746,744.00</b>	<b>1,826,104.84</b>
<b>Excess of Revenue for Fund: A0 - GENERAL</b>	<b>0.00</b>	<b>0.00</b>	<b>-15,373.26</b>	<b>0.00</b>	<b>21,563.39</b>

Date: 03/29/2023  
 Time: 10:17:18AM

# Annualized Planning Budget Report

## VILLAGE OF PAWLING For Fiscal Year: 2024

ACCOUNT ACCOUNT DESCRIPTION	CURRENT YEAR BUDGET	2023 BUDGET	2023 ACTUAL	2022 BUDGET	2022 ACTUAL
CL.2130.000 Refuse and Garbage	233,562.00	227,205.00	187,491.75	222,987.00	225,784.30
CL.2401.000 INTEREST ON EARNINGS			1,606.87		173.57
<b>Total for Revenue</b>	<b>233,562.00</b>	<b>227,205.00</b>	<b>189,098.62</b>	<b>222,987.00</b>	<b>225,957.87</b>
CL.1990.400 Contingency Account	5,000.00	5,000.00		4,470.80	
CL.8160.100 Personal Services- GARBAGE	80,500.00	78,500.00	64,398.69	69,990.00	74,698.78
CL.8160.400 Contractual Expenses- GARBAGE	132,103.00	128,199.00	84,479.44	119,776.00	98,725.06
CL.9010.800 NYS RETIREMENT	9,800.00	9,500.00	7,763.05	11,621.20	11,942.98
CL.9030.800 Social Security	4,991.00	4,867.00	3,974.88	4,340.00	4,611.45
CL.9035.800 Medicare Tax	1,168.00	1,139.00	929.56	1,015.00	1,078.53
CL.9730.600 B.A.N. - Principal				11,600.00	
CL.9730.700 B.A.N. - Interest				174.00	
<b>Total for Expense</b>	<b>233,562.00</b>	<b>227,205.00</b>	<b>161,545.62</b>	<b>222,987.00</b>	<b>191,056.80</b>
<b>Excess of Revenue for Fund: CL - REFUSE &amp; GARBAGE</b>	<b>0.00</b>	<b>0.00</b>	<b>27,553.00</b>	<b>0.00</b>	<b>34,901.07</b>

Date: 03/29/2023

Time: 10:29:58AM

## Annualized Planning Budget Report

VILLAGE OF PAWLING

For Fiscal Year: 2024

ACCOUNT	CURRENT YEAR BUDGET	2023 BUDGET	2023 ACTUAL	2022 BUDGET	2022 ACTUAL
ACCOUNT DESCRIPTION					
F0.0599.001				91,598.00	
Appropriated Fund Balance	62,750.00	125,855.00			
F0.2140.000			247,079.89	354,000.00	383,050.05
Metered Water Sales	502,900.00	395,578.00			
F0.2144.000			500.00		
WATER HOOKUP CHARGES					
F0.2401.000		400.00	1,257.19	200.00	369.92
Interest & Earnings	950.00				
F0.2660.000			143,400.00		
SALE OF REAL PROPERTY					
F0.2701.000			1,999.25		
REF PRIOR YR EXP					
<b>Total for Revenue</b>	<b>566,600.00</b>	<b>521,833.00</b>	<b>394,236.33</b>	<b>445,798.00</b>	<b>383,419.97</b>
F0.1380.400	25.00	50.00		50.00	
Fiscal Agent Fees					
F0.1420.400	12,000.00	10,000.00	10,784.37	12,000.00	5,420.54
Contractual Expenses- Law					
F0.1910.400	11,000.00	10,600.00		11,432.00	11,632.71
UNALLOCATED INSURANCE					
F0.1950.400			613.24		
Taxes & Assessmts on Municipal Property					
F0.1990.400	20,000.00	30,000.00		11,937.80	
Contingent Account					
F0.8310.400	150,000.00	130,000.00	88,839.45	90,000.00	100,426.52
Contractual Exp- Water Administration					
F0.8320.200	5,000.00	8,000.00		20,000.00	
Equipment- SOURCE OF SUPPLY					
F0.8320.400	170,000.00	150,000.00	62,471.58	200,000.00	157,439.36
Contractual Exp- SOURCE OF SUPPLY, POWE					
F0.8320.410			321,468.17		145,771.65
Contractual Exp -Baxter Lower Well water sourc					
F0.8340.100	11,000.00	16,803.00	17,542.68	13,500.00	6,693.25
Personal Services- TRANS & DISTRBTN					
F0.8340.200	1,000.00	1,000.00		1,000.00	
Equipment- TRANS & DISTRBTN					
F0.8340.400	40,000.00	35,000.00	30,876.75	45,000.00	15,907.20
Contractual Exp- TRANS & DISTRBTN					
F0.9010.800	1,101.00	1,034.00	913.30	1,367.20	1,405.06
RETIREMENT					
F0.9030.800	682.00	1,042.00	1,081.85	837.00	411.66
Social Security					
F0.9035.800	160.00	244.00	253.02	196.00	96.27
Medicare Tax					
F0.9710.600	85,000.00	40,000.00	40,000.00	36,000.00	36,000.00
Serial Bond-Principl					
F0.9710.700	59,632.00	2,268.00	17,172.37	2,478.00	2,477.50
Serial Bond-Interest					
F0.9730.600					

Date: 03/29/2023  
 Time: 10:29:58AM

# Annualized Planning Budget Report

VILLAGE OF PAWLING  
 For Fiscal Year: 2024

ACCOUNT	CURRENT YEAR BUDGET	2023 BUDGET	2023 ACTUAL	2022 BUDGET	2022 ACTUAL
ACCOUNT DESCRIPTION		63,000.00	13,000.00		
B A N - Principal					
F0.9730.700		22,792.00	8,341.35		
B A N - Interest					
<b>Total for Expense</b>	<b>566,600.00</b>	<b>521,833.00</b>	<b>613,358.13</b>	<b>445,798.00</b>	<b>483,681.72</b>
<b>Excess of Revenue for Fund: F0 - WATER</b>	<b>0.00</b>	<b>0.00</b>	<b>-219,121.80</b>	<b>0.00</b>	<b>-100,261.75</b>

Date: 03/29/2023  
 Time: 10:31:04AM

# Annualized Planning Budget Report

## VILLAGE OF PAWLING For Fiscal Year: 2024

ACCOUNT ACCOUNT DESCRIPTION	CURRENT YEAR BUDGET	2023 BUDGET	2023 ACTUAL	2022 BUDGET	2022 ACTUAL
G0.2374.000 sewer Srvc-Other Gv	112,596.00	100,671.00	63,371.38	87,800.00	75,881.45
G0.2392.000 DEBT SERVICE OTR GVT	302,877.00	297,912.00		292,947.00	163,871.12
G0.3990.100 NYS AID - Sewer WIIA Grant	415,473.00	398,583.00	63,371.38	380,747.00	368,828.45
<b>Total for Revenue</b>					
G0.1380.400 Fiscal Agent Fees	25.00	25.00		25.00	11.00
G0.8110.100 Personal Services- SEWER	86,950.00	74,000.00	63,948.08	61,400.00	64,085.10
G0.9010.800 NYS RETIREMENT	6,056.00	5,685.00		7,177.00	7,727.81
G0.9030.800 Social Security	5,391.00	4,588.00	3,963.56	3,807.00	3,972.75
G0.9035.800 Medicare Tax	1,261.00	1,073.00	927.02	891.00	929.10
G0.9060.800 HEALTH INSURANCE	12,913.00	15,300.00		14,500.00	
G0.9710.600 Serial Bonds-Prncpl	302,877.00	297,912.00		292,947.00	292,947.00
<b>Total for Expense</b>	415,473.00	398,583.00	68,838.66	380,747.00	369,672.76
<b>Excess of Revenue for Fund: G0 - SEWER</b>	<b>0.00</b>	<b>0.00</b>	<b>-5,467.28</b>	<b>0.00</b>	<b>-844.31</b>

Village of Pawling  
Salaries  
F/Y 2023-2024

Name	Position	2023-2024 Pay
Shedd, Elizabeth	Village Treasurer/Deputy Clerk	\$61,000.00
Osborn, Jennifer	Village Clerk	\$74,000.00
Nikolatos, Vivian	Secretary to Bldg, Planning, & Zoning	\$45,000.00
Musella, Louis	Civilian Patrol Officer	\$16.00
Akin, Jesse	Laborer	\$23.50
Russell, Zachary	Laborer	\$18.45
Lansing, Francis	Laborer	\$24.21
Brown, Michael	Laborer	\$22.87
Gruendle, Jay R	Laborer	\$21.00
Greges, James	Working Highway Supervisor	\$72,000.00
	Laborer (Seasonal)	\$15.50
	Laborer (Seasonal)	\$15.50
	Laborer (Seasonal)	\$15.50
Burweger, John	Village Trustee	\$6,500.00
Meyer, Tom	Village Trustee	\$6,500.00
vacancy	Village Trustee	\$6,500.00
Locascio, Gerald	Village Trustee/Deputy Mayor	\$7,000.00
Taylor, Lauri	Village Mayor	\$12,750.00



# TOWN OF PAWLING PLANNING BOARD

160 CHARLES COLMAN BLVD.  
PAWLING, NY 12564

George Brehm , Chairman  
Dr. Thomas Bloom  
Aaron Cioppa  
Jay Erickson  
Mark Freidman  
Stephen Jobe  
Gregory Bernard

TEL: (845) 855-0959

April 07, 2023

Village of Pawling  
Attn: Mayor Taylor and Trustees  
9 Memorial Avenue  
Pawling, NY 12564

RECEIVED APR 10 2023

RE: West Mountain Woods LLC  
35 Dodge Road  
Pawling, NY 12564

SEQRA Lead Agency Notice

To Whom This may Concern:

Please find enclosed a copy of the State Environmental Quality Review Act (SEQRA) Lead Agency Notice, Environmental Assessment Form (EAF) and the Subdivision Plan Application materials submitted to our Board by West Mountain Woods LLC. ((hereinafter referred to as the "Applicant").

For a description of the Applicant's proposal, please refer to the attached materials.

It would be helpful to our Board if you would provide any comments on the project, and/or identify other issues which warrant evaluation during the environmental review process, within the next thirty (30) days.

Very truly yours,

George Brehm  
Chairman

gb/jd

Enclosures

cc: Ron Gainer P.E.

PLANNING BOARD  
TOWN OF PAWLING  
DUTCHESS COUNTY

In the matter of the application of  
West Mountain Woods LLC.  
35 Dodge Road  
Pawling, NY 12564

RESPONSE TO REQUEST THAT TOWN OF PAWLING  
PLANNING BOARD SERVE AS LEAD AGENCY

On behalf of the Village of Pawling Mayor Laurie Taylor and Trustees, I acknowledge receipt of the Lead Agency notice in this matter, which was mailed on April 07, 2023 .

The above-named involved agency hereby

(Please check one)

- CONSENTS that the Town of Pawling Town Board serve as Lead Agency in this application and requests that the undersigned continue to be notified on filings and hearings in this matter.
- DOES NOT CONSENT to the Town of Pawling Planning Board serving as Lead Agency in this application and wishes that the Village of Pawling Mayor and Trustees serve as Lead Agency. To contest Lead Agency designation, the undersigned intends to follow the procedures outlined in 6 NYCRR 617.6 (b) (5).

DATED: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_



STATE ENVIRONMENTAL QUALITY REVIEW  
NOTICE TO INVOLVED AGENCIES THAT  
LEAD AGENCY MUST BE DESIGNATED  
WITHIN 30 CALENDAR DAYS

The Planning Board of the Town of Pawling has received an application for:

West Mountain Woods LLC  
35 Dodge Road  
Pawling, NY 12564  
Dutchess County, New York

(see attached project description)

This project is a(n)

TYPE I

UNLISTED ACTION AND THE PLANNING BOARD  
WISHES TO CONDUCT A COORDINATED REVIEW

Under the applicable standards of Title 6 NYCRR Section 617.6 (b), the Planning Board concludes that it is appropriate to designate the Planning Board of the Town of Pawling as the Lead Agency in the environmental review of the proposed action.

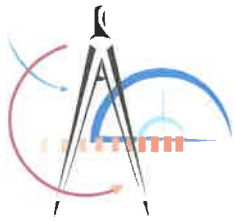
This notification is being sent to involved agencies with the request that you consent to the Planning Board serving as Lead Agency. If, however, an involved agency does not agree that the Town of Pawling Planning Board be designated as the Lead Agency, it may follow the procedures outlined in 6 NYCRR 617.6 (b) (5).

A copy of the Applicant's petition, Environmental Assessment Form, Site Plans, and Project Description are enclosed with this Notice.

If you have any questions or comments, you may either telephone or contact by mail:

Ms. JoAnne Daley, Secretary  
Town of Pawling Planning Board  
160 Charles Colman Blvd  
Pawling, New York 12564  
(845)-855-0959

This notice is being mailed on April 07, 2023. We would ask that involved agencies fill out the annexed form, either consenting or not consenting to the Planning Board serving as Lead Agency, and return it on or before May 07, 2023. Responses should be sent to Chairman George Brehm (address above). Lack of response to this request will be treated as consent to the request.



RONALD J. GAINER, P.E., PLLC  
31 Baldwin Road, Patterson, NY 12563  
Mailing Address: PO BOX 417, Pawling, NY 12564

office 845-878-6507      cell 845-527-1432

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TO:      Town of Pawling Planning Board      DATE:    January 12, 2023  
FROM:    Ronald J. Gainer, PE      SUBJ: West Mountain Subdivision; Dodge Road

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Project Scope: 8-lot residential subdivision, including a 100-acre open space parcel (lot 8) Zoning District: "R-3" (3-acre Residential Zoning District)

We have received the following materials submitted by the Applicant on the above matter:  
"Pre-Application" Plans prepared by William J. Moreau, PE:

- 200 scale plan of overall subdivision; dated November 17, 2022 (labeled as "sheet 1 of 3")
- 100 scale plan showing lots, with topography; dated November 17, 2022 (labeled as "sheet 3 of 3")
- "Constraints Map" prepared by Zarecki & Associates, LLC; dated April 30, 2007 (labeled as "sheet 2 of 3")
- "Full Environmental Assessment Form" – Part 1, undated

This application concerns a eight (8) lot subdivision encompassing 168.978 acres located on the west side of Dodge Road, across from the Town's Lakeside Park. The parcel is located within the "R-3" (3-Acre Residential) Zoning District. The residential lots to be developed range in size from 5.0± acres to 12.6± acres. Additionally, an open space (conservation) parcel (lot 8) will be created which will encompass 100+ acres.

The parcel contains various environmental constraints, including town-regulated steep slopes and wetlands/watercourses. These are illustrated on sheet 2 of the drawing set. The mapped stream that traverses the site flows into the Swamp River and ultimately the Ten-Mile River, and so the standards applicable to this resource should likewise be complied with.

As the Board has not yet conducted any detailed review of the proposal, we wish to offer the following preliminary comments on the matter. The applicant should recognize that as the project design elements are refined through the Board's review process, further comments will be forthcoming. It is also recognized that many of the issues raised below may not actually be resolved until later in the review process. However, we wish to make this initial assessment as detailed as the present design information permits, to assist the design professional as much as possible. In this context, the following is offered:

#### **APPLICATION STATUS**

**1. APPLICATION** - Initially, the Board should address the following procedural issues:

- **"Completeness" of Application** – The plans provided to date are very preliminary in nature, and don't allow for a reasoned evaluation of the subdivision's potential impacts. It is recognized that the applicant's intent is to create lots greater than 5 acres in size, which means that no formal Health Department review will be required and so no house or SSTS locations will be shown on the "Final Plat" which will eventually

**RE: West Mountain Subdivision; Dodge Road**

be filed in the Dutchess County Clerk's office. However, the suggested locations for these features should be presented on the plans provided for the Planning Board's review in order to assure that the configuration of the lots being proposed can support the residential development intended. This information can later be removed on the final plat to be prepared once the Board is satisfied with the development layout.

C:\Users\Ron\Documents\Pawling\Planning Board\West Mountain LLC\Correspondence\01-12-23 West Mtn SD memo.rjg.doc

Therefore, the plans should be refined to provide the information specified in §A230-10 & 11 of the subdivision regulations. This should include house, SSTS and driveway layouts, driveway profiles if grades will exceed 10%, setback lines, soils information, wetlands/watercourse buffers, etc.

- **"Site Inspection"** – Once more detailed plans are provided, the Board should determine whether they wish to conduct a site inspection of the property. This would permit identification of any site-specific issues which may warrant further study and review.

**2. REFERRALS**

The extent of overall site disturbance should likewise be determined at the time the plans are refined. This will permit identification of any outside agencies which may have review/approval authority over the development concept. As part of the Board's review, the Town of Pawling Highway Superintendent should be given the opportunity to evaluate the access locations for driveways proposed. Additionally, the Board should determine whether they wish to refer this project to the Pawling Fire Marshal for comment.

**3. SEQRA**

This project appears to represent an "Unlisted" Action pursuant to SEQRA. The Applicant has submitted a Full Environmental Assessment Form (EAF) Part 1 to assess any potential environmental impacts of the project. Prior to the Board making a SEQR Determination, it should first review this document to determine its adequacy. Matters which require clarification based upon our review of the Full EAF are attached for the Applicant's use. Further, the Board should also determine what, if any, additional material may be required in order to allow the Board to give the "hard look" required under SEQRA.

For "Unlisted" Actions, the Board has the discretion to conduct either a Coordinated or Uncoordinated Review. If an Uncoordinated Review is chosen, the Board may make a SEQR Determination once all information has been received and reviewed. However, should a Coordinated Review be conducted, then the Board should declare its Intent to establish itself as Lead Agency, and circulate project materials to all Involved Agencies. Subsequently, if no other Involved Agency objects after the mandatory 30-day comment period has lapsed, the Board may assume that role.

Once Lead Agency is established, the Board should cause to have an EAF-Part II prepared in order to evaluate potential environmental concerns identified. Thereafter, you could consider making a SEQR Determination once all required information has been reviewed by the Board.



**RE: West Mountain Subdivision; Dodge Road**

#### **4. PRELIMINARY PLAT REQUIREMENTS**

As noted above, the design engineer should review the requirements of §A230-10 and 11 of the Pawling Code for guidance in refining the design plans. Additionally, the comments noted on the enclosure warrant the Applicant's attention as this project proceeds through the review process.

The review of this project will continue as additional information is provided. We trust that the Board and Applicant will find the above information of use. If you have any questions, please contact my office.

c: Town Building Inspector  
Bob Brill, Highway Superintendent  
Michael T. Liguori, Esq.  
Applicant (c/o William J. Moreau, PE)

### **TECHNICAL COMMENTS**

#### **EAF Comments**

1. The following EAF responses provided that should either be corrected or clarified, for the Board's knowledge:
  - a. A. "Project Description" (pg 1) – it should be identified whether a Conservation Easement will be created for Lot 8 (open space parcel). Further, it should explain that no actual development will occur upon approval of the subdivision. The individual lots will then be developed individually by the future owners.
  - b. B. "Approvals" (pg 2) – All outside agencies should be listed. At present, at least the Dutchess County Department of Planning (referral only), and Town Highway Superintendent (driveway access permits) should be included. If any other agencies are determined, they, too, should be listed.
  - c. Item C3(a) – The zoning designation applicable to the tract should be listed ("R-3")
  - d. Item C4(a-d) – should be answered
  - e. Item D1(a) – should be better identified/explained
  - f. Item D1(b)(b) – should be answered
  - g. Item D1(b)(c) – include contiguous properties owned by the applicant
  - h. Item D1(d)(i) – it would appear that this answer should be "residential"; if "other permitted uses" does apply, it should be explained
  - i. Item D1(e)(i) – the expected period of construction should be identified/explained
  - j. Item D1(f) – The answer should be "yes", and the table following completed
  - k. Item D2(c) – The answer should be "yes", and (i), (ii) & (iv) answered as well; for (v), should include the response "individual wells for each lot created"
  - l. Item D2(d) – The answer should be "yes", and (i), (ii) & (iv) answered as well; for (v), should include the response "individual SSTS's for each lot created"
  - m. Item D2(e) – While no actual development will occur by the creation of the subdivision, this involves the Town's only technical review which will occur of the ultimate development of the lots. Therefore, the answer should be "yes", and the questions following answered.
  - n. Item D2(l) – the "During Construction" column should be completed
  - o. Item E1(a) – under "Other", the Town Park should be listed.

**Ronald J. Gainer, P.E., PLLC**



**RE: West Mountain Subdivision; Dodge Road**

- p. Item E1(b) – all columns should be answered, considering that the seven individual lots will be developed. It is understood that such values would be estimates.
  - q. Item E1(d) – the answer is obscured, and should be made clear.
  - r. Item E2(c through f) – all questions should be answered
  - s. Item E2(q) – the answer is unclear, and should be better explained
  - t. Item E3(h) – the answer in (i) is obscured, and should be made clear; further, (iii) should be answered
- Finally, the EAF must be signed and dated by the applicant or their appointed representative.

**Preliminary Plat Requirements**

The comments noted below warrant the Applicant's attention as the project proceeds through the review process:

- 2. The plans should comply with the requirements of §A230-10 and 11 of the Pawling Code.
- 3. A property survey is normally submitted in the planset, with all boundary/topographic information certified by a NYS-licensed Land Surveyor. This should include metes and bounds descriptions of the property boundaries. The survey should also accurately identify the boundaries of the Dodge Road, in order to determine whether the Town should consider specifying a Reservation Strip along the project frontage for any portion of the property line that is not offset 25' from the centerline of the existing roadbed. This is typically done on Town Roads to provide adequate Right-of-Way for any future roadway widening or needed drainage improvements by the Town Highway Superintendent. This information should be included in future plan submittals.
- 4. Basic information usually provided (within lots to be developed), to permit the Board's review and evaluation of the development concept, include the following:
  - wooded areas or trees eight (8) inches or more DBH
  - rock outcrops
  - Wetlands/watercourse buffers
  - It should be confirmed that the topographic information shown is in USGS datum as required. Further, as this data is presented on a 2007 plan prepared by another consultant, it should be confirmed that this applicant has been authorized to utilize this plan in their submissions for this application.
- 5. The applicant should review all applicable Chapter 171 criteria to assure that the plans comply with the requirements which pertain to the Ten Mile River watershed.
- 6. All Town standard plat notes (see attached) should be added to the planset as they are refined.

Further comments may be forthcoming as the drawings are refined.

**TOWN OF PAWLING  
STANDARD NOTES**

The following standard notes utilized by the Town of Pawling should be provided on the plans:

- 1. All proposed utilities shall be placed underground.
- 2. All existing trees to be saved shall be flagged and snow fence is to be erected around trees prior to any construction activities.



**RE: West Mountain Subdivision; Dodge Road**

3. Prior to the initiation of construction the applicant or his representative will meet with the Town Engineer, Highway Superintendent, Building Inspector, Site Contractor, and/or any additional outside agencies that may have jurisdiction for a Pre-Construction Conference to review all facets of construction and required inspections.
4. All erosion controls are to be set in place prior to any land disturbances on the site
5. During the course of construction, wherever the Town Highway Superintendent and/or Town Engineer determine that additional drainage facilities are required to provide positive drainage within the right-of-way or adjacent property, they shall be installed by the developer at no cost to the Town
6. Any activities within 100 feet of a Town Regulated wetland, a Town regulated stream or other body of water requires a wetland/watercourse permit from the Town of Pawling.
7. Per New York State Law, the contractor shall call DigSafely NY at 1-800-962-7962 two (2) full days prior to performing any excavation work.
8. All embankments are to be graded and seeded immediately upon being laid back.
9. Stabilized construction entrances shall be provided at all driveway entrances and shall conform to New York State Guidelines for Urban Erosion and Sediment Control.
10. Prior to the initiation of construction on any new site driveway which gains access from a Town Road, the property owner shall be required to obtain a driveway permit from the Pawling Highway Superintendent.
11. Stonewalls shall be preserved wherever possible.
12. All areas shown by limits of disturbance shall be flagged and suitable barriers erected prior to any construction activities.
13. No mechanical equipment shall be mounted on the roof, if visible from the street, unless authorized by the Planning Board.
14. Trailers shall not be permitted as outdoor storage areas. Any trailer which has substantially remained on site for a period of 30 days shall be considered outdoor storage.
15. If applicable, prior to commencement of any clearing, grading, or excavation in connection with the proposed construction activity, the owner of record shall file a "Notice of Intent" with the NYS DEC and the Town of Pawling. When all construction has been completed and the site has reached final stabilization the Owner shall submit a "Notice of Termination" to the NYS DEC and the Town of Pawling.





## Treasurer's Report March 1, 2023 – March 31, 2023

February 28, 2023		
Checking	\$120.88	
Money Market	\$22,117.30	
	<b>Total</b>	<b>\$22,238.18</b>
<b>Receipts</b>		
Interest earned		
	<b>Total Receipts</b>	<b>\$0.00</b>
<b>Disbursements:</b>		
March 7 2023 – 4 <sup>th</sup> Quarter Cap Rsv Payment	\$91.91	
March 7, 2023 – March 6, 2023 Vouchers	\$255.75	
March 20, 2023 – Sales Tax Payment	\$2,538.24	
	<b>Total Disbursements</b>	<b>\$2,885.90</b>
Cash Balance – March 31, 2023		
Location of Funds –		
Checking	\$120.88	
Money Market	\$19,231.40	
	<b>Total</b>	<b>\$19,352.28</b>

<b>Metro North Operating Exp Cash Balance 2/28/2023</b>	<b>\$13,091.50</b>
<b>Plus Interest Earned</b>	<b>\$4.45</b>
<b>Metro North Operating Expense Cash Balance 3/31/2023</b>	<b>\$13,095.95</b>
<b>Metro North Cap. Rsv Cash Balance 2/28/2022</b>	<b>\$27,898.25</b>
<b>4<sup>th</sup> Quarter Transfer</b>	<b>\$91.91</b>
<b>Metro North Cap. Rsv Cash Bal 3/31/2023</b>	<b>\$27,990.16</b>
<b>Metro North Merchant Account 2/28/2022</b>	<b>\$6,801.12</b>
<b>March. 2023 – Deposits</b>	<b>\$1,251.35</b>
<b>March 2023 - Merchant Svcs Charge</b>	<b>-\$118.84</b>
<b>Metro North Account Balance 3/31/2023</b>	<b>\$7,933.63</b>