



AGENDA

April 3, 2023

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I. OPEN MEETING

II. PUBLIC HEARING

- Tentative Budget for fiscal year 2023-2024.
- Proposed modification of the water rates and charges for village, town WD #1 and town contract users.

III. NEW BUSINESS

- Approve minutes from March 6, 2023.
- Approve Intermunicipal Agreement with Dutchess County for central purchasing services.

IV. OLD BUSINESS

- Engineer's Report

V. MOTION TO PAY BILLS

- March bills in the amount of \$112,803.30.

VI. ADJOURNMENT

VII. EXECUTIVE SESSION - Litigation

**VILLAGE OF PAWLING
BUDGET FISCAL YEAR 2023-2024**

REVENUE

RAISED BY TAXES:	\$1,245,236
ESTIMATED REVENUE:	\$699,404
APPROPRIATED FUND BALANCE:	\$488,926
TOTAL REVENUE:	\$2,433,566

EXPENDITURES

\$2,433,566

ASSESSMENT

\$84,301,371

MIL-RATE for 2023-2024 0.014760445

MIL-RATE for 2022-2023 0.014361617

DIFFERENCE IN MIL-RATE 0.000398828

INCREASE IN MIL-RATE: 2.78%

WILLIAM F.X. O'NEIL
COUNTY EXECUTIVE



HEIDI SEELBACH
COMMISSIONER
CATHERINE WEISSE
DIRECTOR

COUNTY OF DUTCHESS
DEPARTMENT OF FINANCE
REAL PROPERTY TAX SERVICES DIVISION

TO: Village of Pawling
FROM: Maggie Burns *MB*
Supervisor of Tax Services
RE: Village Taxable Assessed Value
DATE: February 28, 2023

This is the current taxable value for your Village from the 2022 assessment roll.
This value should be used when calculating your June 2023 Village tax rate.

TAXABLE TOTAL	-	84,301,371
SPECIAL DISTRICT TOTAL	-	
OMITTED TAXES	-	\$ 910.23

(omitted taxes, if any, should be deducted from the amount of levy to be raised by taxes before figuring the tax rate)

R/S	Name	# Parcels	Land		Total Assessed Value	Taxable Value			
			Assessed Value	Land Value		County	Town/City	School	Village
1	Taxable	691	12,850,588	0	83,287,197	81,760,237	81,764,887	82,086,490	81,813,377
5	Special Franch.	4	0	0	537,833	537,833	537,833	537,833	537,833
6	Utility	13	217,304	0	1,950,161	1,950,161	1,950,161	1,950,161	1,950,161
8	Wholly Exmpt	57	4,031,000	0	37,320,750	0	0	0	0
Village Totals:		765	17,098,892	0	123,095,941	84,248,231	84,252,881	84,574,484	84,301,371 ✓

Date: 03/29/2023

Time: 10:00:22AM

Annualized Planning Budget Report

VILLAGE OF PAWLING

For Fiscal Year: 2024

ACCOUNT	CURRENT YEAR BUDGET	2023 BUDGET	2023 ACTUAL	2022 BUDGET	2022 ACTUAL
ACCOUNT DESCRIPTION					
A0.0599.001				122,703.00	
Appropriated Fund Balance	488,926.00	272,939.00			
A0.1001.000				1,245,236.00	1,247,071.35
Real Property Taxes	1,245,236.00	1,218,694.00	1,188,667.56		
A0.1090.000				6,000.00	3,025.41
Interest & Penalties on Real Prop Taxes	3,000.00	5,000.00	3,087.94		
A0.1120.000				70,000.00	123,278.25
Distribution By Cnty-SALES TAX/QTLY	50,000.00	90,000.00	29,484.59		
A0.1170.000				21,500.00	22,110.63
Franchises-CABLE	21,800.00	21,500.00	12,435.43		
A0.1260.000				29,000.00	29,042.89
Persnnl Fees-Health	40,000.00	35,000.00	27,129.39		
A0.1540.000				4,000.00	300.00
Fire Inspection Fees	2,000.00	1,800.00	600.00		
A0.1603.000				300.00	1,000.00
VITAL STATISTICS FEE	750.00	500.00	770.00		
A0.2089.000					20.00
Other Culture & Recreation Income	20.00				
A0.2110.000				2,100.00	2,450.00
Zoning Fees	1,500.00	1,500.00	1,150.00		
A0.2115.000				12,200.00	10,970.00
Planning Board Fees	2,500.00	5,000.00	3,900.00		
A0.2189.000					239.00
SNOW/BRUSH REMOVAL REIMB					
A0.2401.000				1,500.00	1,150.79
Interest & Earnings	8,000.00	1,250.00	13,571.64		
A0.2410.000				14,533.00	14,533.34
HAIR SALON RENTAL	17,330.00	14,533.00	13,582.00		
A0.2411.000				12,000.00	12,000.00
PJSC/WATER/GARBAGE RENTAL	12,000.00	12,000.00	4,083.33		
A0.2555.000				45,000.00	71,177.42
Bldg & Sign permits	50,000.00	42,000.00	47,858.68		
A0.2555.010				15,000.00	280.00
B/P -146 E Main St - Main Corner Properties LL					
A0.2555.020					13,550.00
B/P -Hudson Valley Plastics -Colman Union Prop					
A0.2590.000				25.00	50.00
PERMITS, OTHER	25.00	50.00			
A0.2610.000				11,000.00	5,228.00
Fines/Forfeited Bail-COURT/MONTHLY	1,500.00	3,000.00	117.00		
A0.2650.000				75.00	614.40
SALE OF SCRAP & EXCESS MATERIALS	500.00	500.00	430.56		
A0.2665.000					59,500.00
SALE OF EQUIPMENT			3,543.00		
A0.2701.000					1,701.41
REF PRIOR YR EXP			519.70		
A0.2750.000				8,644.00	10,805.00
AIM-Related Payments		10,805.00			

Date: 03/29/2023
Time: 10:00:22AM

Annualized Planning Budget Report

VILLAGE OF PAWLING

For Fiscal Year: 2024

ACCOUNT	CURRENT YEAR BUDGET	2023 BUDGET	2023 ACTUAL	2022 BUDGET	2022 ACTUAL
ACCOUNT DESCRIPTION					
A0.2770.000					853.62
Misc Revenue	1,200.00		1,075.00		
A0.3001.000					
NYS AID - AIM - Rev.Sharing	10,805.00		10,805.00		
A0.3005.000					
Mortgage Tax-BI-ANNUAL	15,000.00	18,000.00	20,277.51	16,000.00	36,537.65
A0.3089.500					
NYS AID - EPF Grant (for Comp.Plan Revision)	100,000.00				
A0.3501.000					
NYS AID - HWY (CHIPS)	77,809.00	77,840.00		86,028.00	138,763.19
A0.3501.010					
NYS AID - PAVENY	20,847.00	20,858.00		13,000.00	34,764.21
A0.3501.020					
NYS AID - Extreme Winter Recovery	16,921.00	16,921.00		10,900.00	6,651.67
A0.3501.030					
NYS AID - Pave Our Potholes (POP)	13,898.00				
A0.4089.010					
Federal Aid - ARPA	231,999.00				
Total for Revenue	2,433,566.00	1,869,690.00	1,383,088.33	1,746,744.00	1,847,668.23
A0.1010.100					
Personal Services-BOARD	26,500.00	25,500.00	20,729.07	23,500.00	23,500.08
A0.1010.400					
Contractual Expenses-BOARD	2,000.00	1,500.00		400.00	126.00
A0.1110.100					
Personal Services - JUSTICE				4,958.31	4,958.31
A0.1110.400					
Contractual Expenses-JUSTICE				4,126.25	4,091.04
A0.1210.100					
Personal Services-MAYOR	12,750.00	12,500.00	10,416.70	12,000.00	12,000.00
A0.1210.400					
Contractual Expenses-MAYOR	1,500.00	1,500.00		1,400.00	958.78
A0.1320.400					
Contractual Expenses-AUDITOR	2,000.00	2,000.00			
A0.1325.100					
Personal Services-TREASURER	61,000.00	58,000.00	47,069.25	55,000.00	55,315.27
A0.1325.400					
Contractual Expenses-TREASURER	15,000.00	12,000.00	11,028.73	12,000.00	12,099.88
A0.1345.400					
PURCHASING -Office Supplies	3,200.00	3,200.00	2,374.43	3,200.00	3,585.02
A0.1362.400					
Tax Advertising/Exps	1,000.00	1,000.00	937.57	975.00	947.08
A0.1380.400					
Fiscal Agent Fees	50.00	50.00		75.00	
A0.1410.100					
Personal Services-CLERK	74,000.00	71,000.00	57,619.25	68,000.00	68,365.27
A0.1410.400					
Contractual Expenses-CLERK	700.00	700.00	402.10	625.00	635.22
A0.1420.400					

Annualized Planning Budget Report

VILLAGE OF PAWLING

For Fiscal Year: 2024

ACCOUNT	CURRENT YEAR BUDGET	2023 BUDGET	2023 ACTUAL	2022 BUDGET	2022 ACTUAL
ACCOUNT DESCRIPTION Contractual Expenses-LAW	300,000.00	250,000.00	230,094.96	137,273.18	166,967.34
A0.1440.400 ENGINEER-CONT EXPENSE					-270.00
A0.1620.400 Contractual Expenses-BUILDINGS	58,000.00	58,000.00	51,143.26	47,000.00	58,749.67
A0.1620.410 Bldg Renovations (ARPA)	76,999.00				
A0.1670.400 Contractual Expenses-POSTAGE	5,000.00	5,250.00	4,340.41	2,805.18	2,794.20
A0.1680.400 Computers and Technology	28,000.00	24,000.00	9,765.38	24,000.00	27,427.49
A0.1910.400 Unallocated Insuranc	30,000.00	25,000.00		25,000.00	6,773.13
A0.1920.400 Municipal Assoc Dues	2,000.00	2,000.00	1,462.00	2,500.00	2,057.00
A0.1930.400 Judgments & Claims - Contractual					14.18
A0.1990.400 Contngt Acct-Budget	50,000.00	90,000.00			
A0.3120.100 Personal Services- Cross Grd.		3,120.00	1,956.00	3,120.00	3,132.00
A0.3120.400 Contractual Expenses-SHERIFF'S	250,000.00	250,000.00	153,408.76	250,000.00	204,543.47
A0.3320.100 Personal Services - PARKING ENFORCEMENT	15,000.00	13,600.00	8,938.40	7,312.00	7,430.10
A0.3320.400 Contractual Expenses - PARKING ENFORCEME	3,500.00	1,000.00	2,526.33		
A0.3620.100 Personal Services- BLDG DEPT	22,500.00	26,000.00	17,500.00	21,235.00	21,895.20
A0.3620.400 Contractual Expenses- BLDG DEPT	8,000.00	49,000.00	135,221.77	118,507.29	152,917.46
A0.3620.410 Contractual Exp - Bldg Inspector	142,000.00		170.00	24,197.25	29,297.25
A0.4020.400 REGISTRAR of Vital Statistics - contractual	750.00	800.00	740.00	980.00	1,000.00
A0.5110.100 Personal Services- ST. MAINT.	123,674.00	100,813.00	78,659.36	100,333.00	106,661.51
A0.5110.200 Equipment- St. Maint.	2,000.00	1,000.00		14,635.22	12,635.22
A0.5110.210 Equip.- St. Maint. (ARPA) mini-excavator	95,000.00				
A0.5110.400 Contractual Expenses- St. Maint.	25,000.00	12,000.00	26,282.28	25,364.78	20,728.48
A0.5112.200 C H I P S Road Improvements	77,809.00	115,619.00	97,290.05	153,243.63	153,243.63
A0.5112.210 PAVENY	20,847.00				
A0.5112.220					

Date: 03/29/2023

Time: 10:00:22AM

Annualized Planning Budget Report

VILLAGE OF PAWLING

For Fiscal Year: 2024

ACCOUNT	CURRENT YEAR BUDGET	2023 BUDGET	2023 ACTUAL	2022 BUDGET	2022 ACTUAL
ACCOUNT DESCRIPTION					
Extreme Winter Recovery (EWR)	16,921.00				
A0.5112.230					
Pave Our Potholes (POP)	13,898.00				
A0.5132.100					
Personal Services- GARAGE	68,021.00	53,207.00	48,356.25	55,070.04	59,298.68
A0.5132.200					
Equipment- GARAGE	2,500.00	2,500.00		4,200.00	
A0.5132.400					
Contractual Expenses- GARAGE	60,000.00	55,000.00	43,751.69	57,562.91	61,560.10
A0.5142.100					
Personal Services- SNOW REMOVAL	18,551.00	22,403.00	10,190.36	14,869.42	14,869.42
A0.5142.200					
Equipment- SNOW REMOVAL	3,000.00	3,000.00		5,944.04	4,020.28
A0.5142.400					
Contractual Expenses- SNOW REMOVAL	55,000.00	25,000.00	17,956.14	33,459.61	33,064.61
A0.5182.400					
Contractual Expenses- ST LIGHTING	60,000.00	38,000.00	38,392.88	39,917.03	47,330.56
A0.5182.410					
Repairs & Supplies - ST LIGHTING	2,500.00	2,500.00		5,500.00	
A0.5410.400					
Contractual Expenses- SIDEWALKS	25,000.00	40,000.00		28,679.08	123,659.08
A0.6410.400					
Contractual Exp- PUBLICITY	1,000.00			1,500.00	
A0.7110.400					
Contractual Expenses - PARKS	5,000.00	10,000.00	8,778.99	4,296.00	5,196.00
A0.7110.410					
Contractual Exp - Parks (ARPA) speakers	20,000.00				
A0.7550.400					
Contractual Expenses- CELEBRATIONS	1,000.00	12,000.00	563.60	922.95	529.96
A0.8010.100					
Personal Services - ZONING	11,250.00	10,400.00	7,309.00	8,298.00	8,421.00
A0.8010.400					
Contractual Expenses- ZONING	10,500.00	20,200.00	2,566.50	10,200.00	3,449.47
A0.8010.410					
Contractual Exp Zoning (ARPA) ecodes	20,000.00				
A0.8010.420					
Comprehensive Plan zoning revisions	50,000.00				
A0.8020.100					
Personal Services - PLANNING	11,250.00	10,400.00	9,610.00	8,800.00	9,076.00
A0.8020.400					
Contractual Expenses- PLANNING	10,000.00	20,200.00	5,708.02	15,200.00	12,750.50
A0.8020.410					
Comprehensive Plan planning revisions	50,000.00				
A0.8170.100					
Personal Services-ST CLEANING	3,092.00	2,800.00		1,311.00	920.50
A0.8170.200					
Equipment- ST CLEANING	1,000.00	1,000.00		2,400.00	2,050.00
A0.8170.400					

Annualized Planning Budget Report

VILLAGE OF PAWLING
For Fiscal Year: 2024

ACCOUNT	CURRENT YEAR BUDGET	2023 BUDGET	2023 ACTUAL	2022 BUDGET	2022 ACTUAL
ACCOUNT DESCRIPTION Contractual Expenses- ST CLEANING	7,000.00	7,000.00	12.79	3,122.30	5,752.30
A0.8510.400 Community Beautifications	5,000.00	3,000.00		3,400.00	2,000.00
A0.8510.410 Community Beautification - (ARPA) trees	20,000.00				
A0.8540.100 Personal Services - DRAINAGE	1,067.00	1,067.00		1,067.00	
A0.8540.400 Contractual Expenses - DRAINAGE	1,000.00	3,000.00		4,000.00	1,505.17
A0.9010.800 NY State Retirement	38,540.00	36,179.00	31,965.50	47,852.00	49,176.98
A0.9030.800 Social Security	27,817.00	25,471.00	19,704.46	26,534.00	24,493.94
A0.9035.800 Medicare Tax	6,506.00	5,957.00	4,608.53	6,206.00	5,728.43
A0.9040.800 Workmans Compensatn	26,500.00	21,695.00	24,450.93	20,099.93	20,099.93
A0.9050.800 UNEMPLOYMENT INSURANCE	1,300.00	2,500.00	325.01	4,000.00	
A0.9060.800 Hospital/Med Insurnc	182,636.00	175,000.00	143,203.84	177,421.00	155,427.05
A0.9730.600 BAN PRINCIPAL	54,000.00	43,200.00	10,800.00	10,800.00	10,800.00
A0.9730.700 BAN INTEREST	6,938.00	859.00	131.04	345.60	345.60
Total for Expense	2,433,566.00	1,869,690.00	1,398,461.59	1,746,744.00	1,826,104.84
Excess of Revenue for Fund: A0 - GENERAL	0.00	0.00	-15,373.26	0.00	21,563.39

Date: 03/29/2023
 Time: 10:17:18AM

Annualized Planning Budget Report

User: LIZ
 Page: 1

VILLAGE OF PAWLING

For Fiscal Year: 2024

ACCOUNT	CURRENT YEAR BUDGET	2023 BUDGET	2023 ACTUAL	2022 BUDGET	2022 ACTUAL
ACCOUNT DESCRIPTION					
CL.2130.000					
Refuse and Garbage	233,562.00	227,205.00	187,491.75	222,987.00	225,784.30
CL.2401.000					
INTEREST ON EARNINGS			1,606.87		173.57
Total for Revenue	233,562.00	227,205.00	189,098.62	222,987.00	225,957.87
CL.1990.400					
Contingency Account	5,000.00	5,000.00		4,470.80	
CL.8160.100					
Personal Services- GARBAGE	80,500.00	78,500.00	64,398.69	69,990.00	74,698.78
CL.8160.400					
Contractual Expenses- GARBAGE	132,103.00	128,199.00	84,479.44	119,776.00	98,725.06
CL.9010.800					
NYS RETIREMENT	9,800.00	9,500.00	7,763.05	11,621.20	11,942.98
CL.9030.800					
Social Security	4,991.00	4,867.00	3,974.88	4,340.00	4,611.45
CL.9035.800					
Medicare Tax	1,168.00	1,139.00	929.56	1,015.00	1,078.53
CL.9730.600					
B.A.N. - Principal				11,600.00	
CL.9730.700					
B.A.N. - Interest				174.00	
Total for Expense	233,562.00	227,205.00	161,545.62	222,987.00	191,056.80
Excess of Revenue for Fund: CL - REFUSE & GARBAGE	0.00	0.00	27,553.00	0.00	34,901.07

Annualized Planning Budget Report

VILLAGE OF PAWLING

For Fiscal Year: 2024

ACCOUNT	CURRENT YEAR BUDGET	2023 BUDGET	2023 ACTUAL	2022 BUDGET	2022 ACTUAL
ACCOUNT DESCRIPTION					
F0.0599.001					
Appropriated Fund Balance	62,750.00	125,855.00		91,598.00	
F0.2140.000					
Metered Water Sales	502,900.00	395,578.00	247,079.89	354,000.00	383,050.05
F0.2144.000					
WATER HOOKUP CHARGES			500.00		
F0.2401.000					
Interest & Earnings	950.00	400.00	1,257.19	200.00	369.92
F0.2660.000					
SALE OF REAL PROPERTY			143,400.00		
F0.2701.000					
REF PRIOR YR EXP			1,999.25		
Total for Revenue	566,600.00	521,833.00	394,236.33	445,798.00	383,419.97
F0.1380.400					
Fiscal Agent Fees	25.00	50.00		50.00	
F0.1420.400					
Contractual Expenses- Law	12,000.00	10,000.00	10,784.37	12,000.00	5,420.54
F0.1910.400					
UNALLOCATED INSURANCE	11,000.00	10,600.00		11,432.00	11,632.71
F0.1950.400					
Taxes & Assessmts on Municipal Property			613.24		
F0.1990.400					
Contingent Account	20,000.00	30,000.00		11,937.80	
F0.8310.400					
Contractual Exp- Water Administration	150,000.00	130,000.00	88,839.45	90,000.00	100,426.52
F0.8320.200					
Equipment- SOURCE OF SUPPLY	5,000.00	8,000.00		20,000.00	
F0.8320.400					
Contractual Exp- SOURCE OF SUPPLY, POWE	170,000.00	150,000.00	62,471.58	200,000.00	157,439.36
F0.8320.410					
Contractual Exp -Baxter Lower Well water sourc			321,468.17		145,771.65
F0.8340.100					
Personal Services- TRANS & DISTRBTN	11,000.00	16,803.00	17,542.68	13,500.00	6,693.25
F0.8340.200					
Equipment- TRANS & DISTRBTN	1,000.00	1,000.00		1,000.00	
F0.8340.400					
Contractual Exp- TRANS & DISTRBTN	40,000.00	35,000.00	30,876.75	45,000.00	15,907.20
F0.9010.800					
RETIREMENT	1,101.00	1,034.00	913.30	1,367.20	1,405.06
F0.9030.800					
Social Security	682.00	1,042.00	1,081.85	837.00	411.66
F0.9035.800					
Medicare Tax	160.00	244.00	253.02	196.00	96.27
F0.9710.600					
Serial Bond-Principl	85,000.00	40,000.00	40,000.00	36,000.00	36,000.00
F0.9710.700					
Serial Bond-Interest	59,632.00	2,268.00	17,172.37	2,478.00	2,477.50
F0.9730.600					

Date: 03/29/2023
Time: 10:29:58AM

Annualized Planning Budget Report

User: LIZ
Page: 2

VILLAGE OF PAWLING

For Fiscal Year: 2024

ACCOUNT	CURRENT YEAR BUDGET	2023 BUDGET	2023 ACTUAL	2022 BUDGET	2022 ACTUAL
ACCOUNT DESCRIPTION		63,000.00	13,000.00		
B A N - Principal					
F0.9730.700		22,792.00	8,341.35		
B A N - Interest					
Total for Expense	566,600.00	521,833.00	613,358.13	445,798.00	483,681.72
Excess of Revenue for Fund: F0 - WATER	0.00	0.00	-219,121.80	0.00	-100,261.75

Annualized Planning Budget Report

VILLAGE OF PAWLING

For Fiscal Year: 2024

ACCOUNT	CURRENT YEAR BUDGET	2023 BUDGET	2023 ACTUAL	2022 BUDGET	2022 ACTUAL
ACCOUNT DESCRIPTION					
G0.2374.000					
sewer Srvc-Other Gv	112,596.00	100,671.00	63,371.38	87,800.00	75,881.45
G0.2392.000					
DEBT SERVICE OTR GVT	302,877.00	297,912.00		292,947.00	163,871.12
G0.3990.100					
NYS AID - Sewer WIIA Grant					129,075.88
Total for Revenue	415,473.00	398,583.00	63,371.38	380,747.00	368,828.45
G0.1380.400					
Fiscal Agent Fees	25.00	25.00		25.00	11.00
G0.8110.100					
Personal Services- SEWER	86,950.00	74,000.00	63,948.08	61,400.00	64,085.10
G0.9010.800					
NYS RETIREMENT	6,056.00	5,685.00		7,177.00	7,727.81
G0.9030.800					
Social Security	5,391.00	4,588.00	3,963.56	3,807.00	3,972.75
G0.9035.800					
Medicare Tax	1,261.00	1,073.00	927.02	891.00	929.10
G0.9060.800					
HEALTH INSURANCE	12,913.00	15,300.00		14,500.00	
G0.9710.600					
Serial Bonds-Princl	302,877.00	297,912.00		292,947.00	292,947.00
Total for Expense	415,473.00	398,583.00	68,838.66	380,747.00	369,672.76
Excess of Revenue for Fund: G0 - SEWER	0.00	0.00	-5,467.28	0.00	-844.31

Village of Pawling
Salaries
F/Y 2023-2024

Name	Position	2023-2024 Pay
Shedd, Elizabeth	Village Treasurer/Deputy Clerk	\$61,000.00
Osborn, Jennifer	Village Clerk	\$74,000.00
Nikolatos, Vivian	Secretary to Bldg, Planning, & Zoning	\$45,000.00
Musella, Louis	Civilian Patrol Officer	\$16.00
Akin, Jesse	Laborer	\$23.50
Russell, Zachary	Laborer	\$18.45
Lansing, Francis	Laborer	\$24.21
Brown, Michael	Laborer	\$22.87
Gruendle, Jay R	Laborer	\$21.00
Greges, James	Working Highway Supervisor	\$72,000.00
	Laborer (Seasonal)	\$15.50
	Laborer (Seasonal)	\$15.50
	Laborer (Seasonal)	\$15.50
Burweger, John	Village Trustee	\$6,500.00
Meyer, Tom	Village Trustee	\$6,500.00
vacancy	Village Trustee	\$6,500.00
Locascio, Gerald	Village Trustee/Deputy Mayor	\$7,000.00
Taylor, Lauri	Village Mayor	\$12,750.00



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Pawling Water Rates

Water Rate Presentation to Pawling Village Board December 19, 2022

Tonight's Discussion

- Pawling's Water Supply Financing Concepts and Applications
 - How Pawling keeps track of Water revenue and expenditures
 - Annual Water Budgets and Collections
- Recent and Near-Term Future Water Fund Pawling Water Budgets
- Water Fund and Water Rate Fundamentals
 - Benefitted Use
 - Components of Rates
- Current Water Rates and Recommended Future Rate Structure
- Implementation



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Pawling's Water Supply Financing

Pawling Keeps Track of Water Fund Money

- Pawling Keeps Water Supply Finances Separately from all other funds
- This Fundamental is Consistent with NYS Municipal Finance Law...Only those who receive benefits are responsible to pay the costs



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Pawling's Water Supply Financing

Budgets and Collections

- Village Board Annually establishes the Water Supply Budget
- Village Board Periodically Reviews Water Rates and revises these to generate the revenue it needs to operate the Water Supply
- Village Board Pays Expenses and Collects revenue
 - If there is a surplus it --→ goes to the Water Fund
 - If there is a shortfall <-- Comes from the Water Fund Balance



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Illustration of Recent and Some Future Water Fund Budgeting needs

Category	2021	2022	2023	2024
O&M	\$320,000	\$320,000	\$335,000	\$360,000
Capital	\$40,000	\$40,000	\$125,000	\$125,000
Revenue if no Change	\$350,000	\$350,000	\$350,000	\$350,000
Fund Balance	-\$10,000	-\$10,000	-\$110,000	-\$135,000

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Pawling needs revenue for two specific purposes

1. To pay operation and Maintenance costs...**usually a charge based on usage**
 - Pays for everything that “keeps the lights on”
2. To pay for the Capital Repayment of Bonds...**usually a fee unrelated to use**
 - Municipal Bonds are used to spread out cost of improvements

Currently Pawling’s rate is one Component: Cost per gallon



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Municipal Solutions and LaBella Recommend a Two Component Rate System

Operation and Maintenance

- Water rate is multiplied by gallons used to calculate O&M Charge
- Recommend flat rate for first 500,000 gallons per quarter decreasing rate after that

Capital Recovery Service Charge

- Each User will be assigned a Service Charge :
 - This Service Charge will be fixed and billed to the customer quarterly
 - The Service Charge is not related to water use therefore the Village can depend on this revenue



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Current Rate				Proposed Rates				Quarterly Charge, \$
Min gal	Upper limit, gal	Quarterly Cost, \$	Min gal	Upper limit, gal	Water Use Rate	Service Charge, \$	Quarterly Charge, \$	
O+M Use per Quarter	0	8000	77.75	0	5000	Fixed min. at 30	\$32.50 plus \$30.00 = \$62.50	
O+M Use per Quarter	8001	60,000	Calculated 77.75 plus 4.72/1000 \$96.63 for 12,000 gal	5001	500,000	Calculated by 6.50/1000	Varies 30 Single Family 1,500 Biggest users	TYP house using 12,000 gal \$78 plus \$30 = \$108
O+M Use per Quarter	60001	And greater	Calculated 77.75 plus 3.73/1000	500,001	1,000,000	Calculated by 5.00/1000 gal	Varies 1,500 Biggest users	No Typical
		And greater	Calculated 77.75 plus 3.73/1000	1,000,001	No limit	Calculated by 3.50/1000 gal	Varies 1,500 Biggest users	No Typical

Implementation next steps

Winter 2022-2023--Initial Presentation to Village Board and Public

Winter 2022-2023--Engage Williamson Law to program Billing System

Late Spring early Summer 2023--Test Billing Program by comparing 2nd Quarter bills both ways

Late Winter early Spring 2023--VB accepts the New Rate Schedule for consideration and schedules Public Hearing

Late Spring or Summer 2023--Certify that Program works as planned

Late Winter or Spring 2023 VB Hears the Public, Closes the Hearing and considers adoption of New Rates

Summer or early Fall 2023-- Use new Billing Program to Bill Customers



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Proposed Pawling Water Rates based on Service Charge plus O&M Charge March 2023

Apply a quarterly service charge to all customers (Village, Town WD #1 and Town Contract users for water services

	Charge per quarter , \$	Annual Charge , \$
Vacant Properties with Frontage on Streets with sewers	25	100
Single family residential units	30	120
Small Commercial Users under 20,000/Q	60	240
Two-Family Residential Units	60	240
Three-family residential units	90	360
Other Small Commercial Users 20001/Q > 100,000/Q	150	600
Large Commercial Quarterly flow 100,100 >	300	1200
Apartments 2-5	90	360
Apartments 6-10	150	600
Apartments 11-20	300	1200
Apartments 21-30	500	2000
Apartments 31-40	700	2800
Apartments 41-50	850	3400
Apartments Greater than 50	1000	4000
Industrial	400	1600
Public Schools	850	3400
Non-Public non-Residential Schools	400	1600
Residential Schools	1500	6000

Apply a Use charge to all customers based on quarterly use

Water Rate first 500,000 per quarter	\$6.50/1000 gal
Water Rate for flow between 500,001 and 1,000,000	\$5.00/1000 gal
Water Rate for flow above 1,000,001	\$3.50/1000 gal

If the Minimum Quarterly flow is 5000 gal or less a minimum quarterly Use charge will be \$32.5 plus the appropriate quarterly service charge.

A single family using the minimum volume can expect on an Annual basis that these charges will be \$130 for O&M plus \$120

Service Charge for a single family total of \$250.

A Penalty Bill as calculated below will apply to all users who refuse, after two notices, to allow the Village to install or upgrade the user's water service. The customers Quarterly Bill shall be calculated based on a flow of 5000 gallons of use at the rate of \$6.50/1000gal; to this calculation will be added the customer's assigned quarterly Service Charge.

The customers Quarterly Bill shall then be multiplied by 2.5 and the resultant shall be the Penalty Bill.

AMENDMENT AND EXTENSION TO
INTERMUNICIPAL AGREEMENT

THIS AGREEMENT, bearing the date set forth on the signature page, by and between the COUNTY OF DUTCHESS, a municipal corporation with offices at 22 Market Street, Poughkeepsie, New York 12601 (hereinafter referred to as the "COUNTY") and the VILLAGE OF PAWLING, a municipal corporation, whose address is 9 Memorial Avenue, Pawling, New York 12564 (hereinafter referred to as the "Municipality").

WITNESSETH:

WHEREAS, Section 3.01(g) of the Dutchess County Administrative Code permits the County Executive, or his designee, to "upon the request of any Municipality, town, village, school district or other unit of local government, provide central purchasing services for all or part of its purchases, upon such conditions as may be prescribed by the County Legislature", and

WHEREAS, by Resolution No. 2016290, the Dutchess County Legislature authorized the County Executive, or his designee, to enter into a shared services contract with any Municipality, town, village, school district or other unit of local government who requested that the County assist it with certain central purchasing services, and

WHEREAS, by Resolution No. 2016290, the Dutchess County Legislature has prescribed conditions under which Dutchess County can provide central purchasing services to other units of local government, and

WHEREAS, the Municipality has requested that the County of Dutchess assist it with central purchasing services, and

WHEREAS, General Municipal Law Section 119-o authorizes municipal corporations and districts to enter into agreements for the performance among themselves or one for the other of their respective functions, powers and duties on a contract basis, and

WHEREAS, General Municipal Law Section 119-n defines "municipal corporation" as a county outside the Municipality of New York, a town, a village, a board of cooperative educational services, fire district, or a school district, and defines a "municipal district" as a county or town improvement district, among other things, and

WHEREAS, the intent of the Agreement dated November 19, 2018, County Contract No. 18-0593-10/19-PU, is to be used for municipal corporations and municipal districts who have requested assistance from the County with central purchasing services, and

WHEREAS, the parties desire to further amend and extend the said Agreement, County Contract No. 18-0593-10/19-PU, dated November 19, 2018, for an additional period of one (1) year, now, therefore, it is mutually agreed by and between the parties hereto as follows:

1. The paragraph entitled "Scope of Service" shall provide as follows:

SCOPE OF SERVICE: The County agrees to furnish the municipality with central purchasing services as set forth on the Scope of Services attached hereto as Exhibit "A-4".

2. The paragraph entitled "Term of Agreement" shall provide as follows:

TERM OF AGREEMENT: The aforementioned Agreement dated November 19, 2018, shall be further extended for the term of November 1, 2022 and shall terminate on October 31, 2023, unless otherwise terminated as set forth herein.

All other terms and conditions of the underlying Agreement, and any amendment thereto not expressly amended or altered by this Agreement, shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the ____ day of _____, 2023.

APPROVED AS TO FORM:

County Attorney's Office

ACCEPTED: COUNTY OF DUTCHESS

BY: _____
Marcus J. Molinaro, County Executive

APPROVED AS TO CONTENT:

Central Services

VILLAGE OF PAWLING

BY: _____
Lauri Taylor, Mayor

Scope of Service Exhibit A4

Project Description:

Provide procurement assistance to municipalities as follows:

- Assist in the development of bid specifications
- Provide professional opinion and research related to bid proposals
- Single point of contact for all related questions regarding bids
- Post all bids on the Empire State Purchasing Group web portal through BidNet
- Post all addenda and questions regarding bids
- Provide information as to the number downloads etc.
- Bid proposals would be opened by the municipality
- Provide assistance in reviewing the bid responses and the tabulation of results
- Municipality would make the award.
- Provide guidance and assistance during the RFP evaluation phase
- Provide the evaluation criteria spreadsheet for RFP's
- Act as a coordinator for the opportunity to conduct cooperative purchasing.
- Contact municipalities as to the availability to participate in County cooperative purchasing opportunities. This will provide increased savings for commodities and services due to bulk purchasing.
- Coordinate cooperative purchasing opportunities among the municipalities.
- Assist in research regarding the opportunity to piggyback off other municipal bids and RFP's providing administrative savings
- Provide advice and assistance as to the opportunity to purchase off State Contract.

**bids also refers to Request for Proposals & Quotes

Additionally, municipalities will be given the opportunity to participate in the County auctions at no cost to the municipality.

**Project Cost is \$60 per hour, with a minimum of one hour and thereafter,
may be prorated in increments of fifteen minutes.**



COUNTY OF DUTCHESS

OFFICE OF CENTRAL AND INFORMATION SERVICES
DIVISION OF CENTRAL SERVICES

2023 Municipal Rates Survey

In an effort to determine possible procurement savings to the contracted shared services municipalities of Dutchess County, we are asking each of you to respond to question 1 & 2 below. Please email this back to me at your earliest convenience. The information you provide will be kept on file for 2023.

Please note, the information you provide is not intended for any other purpose other than to calculate possible procurement cost savings to the municipality.

Municipality Name: _____

Form completed by: _____

Please answer the below questions:

1. Who currently handles your bids, quotes, proposals other than the County Procurement Specialist (*ie: Town employee, attorney (in house or outside), engineer (in house or outside)*)? If multiple positions work on your bids, quotes and proposals please provide a % breakdown for each position listed (*ie: Town employee 60%; Outside engineer consultant 20%; Outside Attorney 20% - as a total =100%*):
2. Please provide the 2023 hourly wage of each of position you listed in your answer to question 1 (*ie: Town employee \$15.00/hour; Outside engineer consultant \$110/hour; Outside Attorney \$200/hour*):

Email completed survey to Sarah Andrews at sandrews@dutchessny.gov