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Date: March 14, 2024
To: Pawling Joint Sewer Commission Members
From: Chairperson Lauri Taylor

The Business Meeting of the Pawling Joint Sewer Commission is scheduled for Thursday, March 14, 2024 at 7:00 p.m. at the Village of Pawling Village Hall, 9 Memorial Avenue, Pawling, NY

The Agenda is as follows:

- Approve February 2024 Business Meeting Minutes as presented.
- Approve the February 2024 Treasurer's Report as presented.
- Approve payment of February 2024 Vouchers as presented and any prepay vouchers.

Approve the following:

- Transfer \$70,880.78 from O&M Acct. to Checking Acct. to pay February 2024 Vouchers and any pre-paid Vouchers.
- Transfer of \$5,775.00 from Contingency Line # A19904 to Administration Line # 13042.4 to cover cost for Municipal Solutions Budget Review.
- Transfer \$22,360.00 from Capital Acct. to Checking Acct. for final payment of 2023 I&I Study.

Budget Modifications:

- Transfer of \$5,775.00 from Contingency Line # A19904 to Administration Line # 13042.4 to cover cost for Municipal Solutions Budget Review.

Discussion:

- Ref. # 14.24 – Letter of Consideration for Enhanced WIIA Grant (original amount approved \$508,100.00).
- Ref. # 15.24 – Bid Award Recommendation Letter regarding Reservoir Rd. Sewer Line Repair.
- Ref. # 16.24 – 2024 I&I Study Proposal from Cedarwood
- Proposed monthly retainer fee for Van DeWater & Van DeWater in the amount of \$1,300.00
- Update on Pawling Joint Sewer Commission Financials.

Current Projects – Discussion & Updates

- Castagna –
- ASPCA –

Consultant Reports

- Attorney Report –
- Engineering Reports –
- Sewer Operator Reports – Rich Kane, Justin Kadish.

Close meeting and adjourn.

Visitor Comments –

Village of Pawling

9 Memorial Avenue

Pawling, New York 12564

Tel. (845) 855-1122

Fax (845) 855-9317

Dist. 3/14/2024

Ref. # 14.24

March 8, 2024

Ms. Kristina Lee, Program Coordinator
NYS Environmental Facilities Corporation
625 Broadway,
Albany, New York 12207

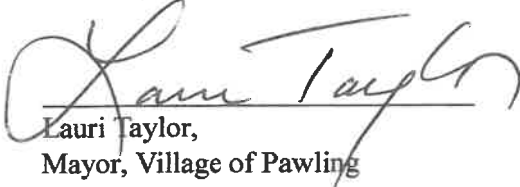
Re: Village of Pawling, Dutchess County, New York
Trunk Sewer Replacement Project # C3-5300-03-00
Enhanced WIIA Eligibility

Dear Ms. Lee,

You notified us on February 27, 2024, that the Village has been identified as potentially eligible for an enhanced WIIA award for our Trunk Sewer Replacement project. The Village would like to be considered for this enhanced WIIA award. This additional award would make the project more affordable and greatly reduce the economic burden borne by the Village of Pawling.

We appreciate you taking the time to review our request. If you should need any further information, please feel free to reach out to me.

Sincerely,


Lauri Taylor,
Mayor, Village of Pawling



March 11, 2024

Lauri Taylor, Chairperson of the Pawling Joint Sewer Commission
 And the Commissioners
 Pawling Joint Sewer Commission
 9 Memorial Avenue
 Pawling, NY 12564

*Dist. 3/19/2024
 Ref # 15.24*

**RE: Recommendation for Award
 Reservoir Road Sewer Line Repair
 General Construction Contract No. 1**

Dear Chairperson Taylor and Commissioners,

We have completed our review and evaluation of the bids submitted March 4, 2024 for the Reservoir Road Sewer Line Repair. The Pawling Joint Sewer Commission received six (6) bids for the repair of Manhole 107 (MH107) and the repair of 106.7 feet of sewer main West of MH107 as listed below:

Repair at MH 107	Base Bid for Work Completed on Saturday	Base Bid for Work Completed on Weekday
1. TAM Enterprises, Inc., Goshen, NY	\$11,900.00	\$9,600.00
2. T&A Construction Inc., Pawling, NY	\$14,110.00	\$12,910.00
3. Southern Industries Co., Tarrytown, NY	\$18,000.00	\$14,000.00
4. Con-Tech Construction Technology Co.,	\$47,000.00	\$41,700.00
5. Sun Up Construction Corp., Wappingers Falls, NY	\$48,000.00	\$40,000.00
6. Legacy Supply LLC., Valhalla, NY	\$78,575.00	\$67,075.00

106.7 feet West of MH107	Base Bid for Work Completed on Saturday	Base Bid for Work Completed on Weekday
1. TAM Enterprises, Inc., Goshen, NY	\$12,510.00	\$10,250.00
2. T&A Construction Inc., Pawling, NY	\$14,110.00	\$12,910.00
3. Southern Industries Co., Tarrytown, NY	\$38,000.00	\$34,000.00
4. Con-Tech Construction Technology Co.,	\$47,500.00	\$41,700.00
5. Sun Up Construction Corp., Wappingers Falls, NY	\$48,000.00	\$40,000.00
6. Legacy Supply LLC., Valhalla, NY	\$78,575.00	\$67,075.00



A preliminary examination of submitted documents at the bid opening revealed that all bidders provided necessary documents.

LaBella Associates (LaBella) conducted a detailed review and evaluation of the bid packages submitted by the two (2) apparent low bidders, TAM Enterprises Inc. and T&A Construction Inc. The bid package submitted by the apparent low bidder, TAM Enterprises Inc., was found to be in conformance with project bidding documents and New York State bidding requirements.

LaBella has worked in the past with the apparent low bidder and deemed them competent to do the work, however, additional oversight in the field may be necessary.

TAM Enterprises Inc. has previous experience in construction and repair of manholes.

Based on our evaluation, LaBella has determined that TAM Enterprises Inc., with corporate office located at 114 Hartley Road, Goshen, NY 10924 to be a responsive and responsible bidder.

Accordingly, it is our recommendation that the Pawling Joint Sewer Commission award the Reservoir Road Sewer Line Repairs to TAM Enterprises Inc. as referenced in the table above.

Do not hesitate to contact our office should you have any questions or require additional information regarding this recommendation.

Sincerely,

John Szarowski, PE, CPESC, CPSWQ, CPMSM, LEED-AP
Senior Civil Engineer

Encl: Bid Tabulation

cc: Jennifer Osborne, PJSC Clerk, Pawling Joint Sewer Commission
Christine Brown, PJSC Secretary, Pawling Joint Sewer Commission

Job:

Reservoir Rd Sewer Main Repair

Pawling, NY

Contractor	Saturday MH 107	Weekday MH 107	Saturday West MH 107	Weekday West MH 107
Tam	\$11,900	\$9,600	\$12,510	\$10,250
T&A	\$14,110	\$12,910	\$14,110	\$12,910
Southern Industries	\$18,000	\$14,000	\$38,000	\$34,000
Con-Tech	\$47,000	\$41,700	\$47,500	\$41,700
Sun-Up	\$48,000	\$40,000	\$48,000	\$40,000
Legacy Supply	\$78,575	\$67,075	\$78,575	\$67,075



February 09, 2024

Lauri Taylor, Chair
Pawling Joint Sewer Commission ("PJSC")
9 Memorial Avenue
Pawling, NY 12564

Dist. 03/13/2024
Ref. # 16.24

Re: Engineering Services Proposal
2024 Pawling Sewer Inflow & Infiltration Study

Dear Lauri:

Cedarwood Engineering Services PLLC ("Cedarwood") is pleased to submit this proposal for Engineering Services for the evaluation of Infiltration and Inflow ("I&I") in the Pawling sewer system, submission of an Engineering Report ("Report") to the PJSC, and submission of the Report to the NYS Department of Environmental Conservation ("NYSDEC").

Scope of Services

We understand that the PJSC's State Pollution Discharge Elimination System Permit ("SPDES Permit") requires the submission of an annual Engineering Report evaluating I&I issues in the sewer system. Cedarwood has received the LaBella Associates, D.P.C. report titled, "2023 Village of Pawling Sewer Inflow & Infiltration Study," dated January 1, 2024 ("2023 Report"). Cedarwood proposes to complete the Engineering Report and NYSDEC submission for 2024.

The proposed project is composed of the following Tasks:

Task 1 – 2023 Report - Project Review

- Cedarwood will carefully review PJSC's SPDES Permit, all materials presented in the 2023 Report, and any other relevant input made available to us. Cedarwood will then map out the steps necessary to investigate the current I&I issues in the Pawling sewer system.

Task 2 – I&I Investigation – Preliminary Draft Report

- Cedarwood will coordinate testing, flow meter locations, observation, etc., of identified areas of concern. We estimate that this will take one day on-site to coordinate. It is understood the Pawling has four area velocity flow meters that can be used to quantify flows. Cedarwood will communicate with Pawling representatives throughout the testing and data collection period.
- Cedarwood will produce a preliminary draft of the Engineering Report, including text, maps, tables, flow graphs, photos, and screenshots to fully describe the issues found and recommend repairs.

Saratoga Springs, NY: 625 Maple Ave, Unit 2, Saratoga Spring, NY 12866. (P) 518.623.5500
Warrensburg, NY: 89 River Street, 2nd Floor North Unit 2, Warrensburg, NY 12885 (518) 504-4096

Deliverable: Preliminary Draft Report to PJSC on areas of concern and recommendations for repair.

Task 3 – Coordination of data with PJSC

- We understand that the PJSC has been conducting in-building inspections to identify damaged, outdated, and illegal connections to the sewer system and that some repairs may have been completed since the 2023 Report was submitted to the NYSDEC. Cedarwood proposes to meet with PJSC and incorporate data, inspection results, and repairs that might have occurred into the Engineering Report.

Deliverables: A Draft Engineering Report of the Pawling I&I study for 2024. Review with PJSC prior to NYS DEC submission.

Task 4 – NYS DEC submission – Final Report and NYSDEC approval

- Cedarwood will incorporate any edits to the Draft and submit the Engineering Report to the NYS DEC.
- Cedarwood will act as the point contact for the NYSDEC and guide the project through any regulatory questions, issues, or edits that the NYSDEC may require to finalize approval.

Deliverables: A NYSDEC-approved Engineering Report of the Pawling I&I study for 2024.

Task 5 – Meetings

- Cedarwood will include up to 20 hours of meetings with PJSC to present, discuss, etc. If additional meetings are required, they will be billed per the 2024 Rate Sheet.

Fees

We propose to complete all work in the above Scope of Services hourly plus reimbursable expenses per the attached 2024 billing rate schedule.

We estimate that our fees for the work described in the Scope of Services are as follows:

Task 1 – Project Review	\$3,000
Task 2 – I & I Investigation and Preliminary Draft Report	\$6,000
Task 3 – Coordination of data with PJSC.....	\$3,000
Task 4 – NYS DEC submission	\$3,500
Task 5 – Meetings with PJSC	\$3,000
Item 1 – Expenses (Direct, no markup)	Per Rate Sheet
TOTAL AMOUNT FOR SERVICES	\$18,500

Services Not Included in This Proposal

This proposal does not include any fieldwork, including the installation and monitoring of flow meters, smoke and dye testing, removing manhole covers, etc. Any additional services provided that are not part of this proposal will only be performed with written or verbal approval from PJSC.

This proposal is valid for 60 days from the date received. We look forward to working with you on this project, and thanks for considering Cedarwood. If you have any questions, please do not hesitate to call our Saratoga Springs office at 518-623-5500.

Pawling Joint Sewer Commission

Cedarwood Engineering Services, PLLC

By: _____
Lauri Taylor - Chair

By: Brian T. Suozzo
Brian Suozzo, P.E. - Principal

Date: _____

Date: 2/9/2024

Attachments:

- 2024 Rate Sheet
- Standard Terms and Conditions



**CEDARWOOD ENGINEERING SERVICES PLLC
2024 RATE SCHEDULE**

A. LABOR

<u>Personnel Category</u>	<u>Rate \$/Hour</u>
• Principal	\$170
• Senior Project Engineer	\$140
• Project Manager/Engineer	\$100 - \$135
• Engineering Technician	\$85 - \$120
• Construction Inspector	\$85 - \$130 + per diem
• Technician/Operator	\$95 - \$120
• Clerical	\$80

B. SUBCONTRACT COSTS – At Cost + 15 percent

C. MATERIAL COSTS – At Cost

D. DIRECT EXPENSES

• In-house Copies: 8-1/2"x11" b/w	\$0.25 per page
8-1/2"x11" color	\$0.70 per page
11" x 17" b/w	\$0.95 per page
11" x 17" color	\$1.50 per page
24"x36" drawings b/w	\$4.00 per page
24"x36" drawings – color	\$8.00 per page
• US Mail	At Cost
• Mileage	At Federal Rate Per Mile
• Other Allowable Direct Costs	At Cost

Saratoga Springs, NY: 625 Maple Avenue, Saratoga Springs, NY 12866. (P) 518.623.5500
Warrensburg, NY: 89 River Street, 2nd floor, Warrensburg, NY 12885. (P) 518.504.4096
Oneonta, NY: 464 Main Street, P.O. Box 1360, Oneonta, NY 13820. (P) 607.441.3246