

DATE OF MEETING: December 5, 2022 – Organizational Meeting

PLACE OF MEETING: Village Hall, Pawling, New York

MEMBERS PRESENT: Mayor Lauri Taylor  
Trustee John Burweger  
Trustee Jerry Locascio  
Trustee Tom Meyer

The Organizational Meeting was called to order at 7:00 P.M. with the Pledge of Allegiance.

Mayor Taylor made the following appointments:

Deputy Mayor	Dan Peters
Registrar of Vital Statistics	Jennifer Osborn
Deputy Registrar of Vital Statistics	Elizabeth Shedd
Water Commissioner	Dan Peters and Tom Meyer
Street Commissioner	Jerry Locascio
Garbage Commissioner	Jerry Locascio
Buildings Commissioner	John Burweger
MS4 Liaison	Lauri Taylor
Employee Liaison	John Burweger
Village Attorney	Daniels, Porco and Lusardi
Village Engineer	LaBella
ZBA	Nicholas Vorolieff – 5 Year Term
Planning Board	Robert Pfister Jr. – 5 Year Term Jean Milord – 1 Year Term
Town Board Liaison	Tom Meyer
Master Plan Update	Village Board
Planning Board and ZBA Liaison	Lauri Taylor
Budget Officer	Lauri Taylor

Newspaper	Poughkeepsie Journal
Village Board Meetings	1 <sup>st</sup> and 3 <sup>rd</sup> Mondays of every month at 7 P.M.

**MOTION** by Trustee Burweger to approve the Meeting Schedule for 2023 (see attached).  
**SECONDED** by Trustee Meyer. There was no discussion; all were in favor and the motion carried.

### **ADVANCE APPROVAL OF CLAIMS**

**WHEREAS** the Board of Trustees has determined to authorize payment in advance of audit claims for public utility services, postage, freight and express charges, and

**WHEREAS** all such claims shall be presented at the next regular meeting for audit, and

**WHEREAS** the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the Board of Trustees,

#### **NOW THEREFORE BE IT RESOLVED:**

**Section 1.** That the Board of Trustees authorizes payment in advance of audit of claims for public utility services, postage, freight and express charges and all such claims shall be presented at the next regular meeting for audit and the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the Board of Trustees.

**Section 2.** That this resolution shall take effect immediately.

**MOTION** by Trustee Burweger to approve the resolution for Advance Approval of Claims.  
**SECONDED** by Trustee Locascio. There was no discussion; all were in favor and the motion carried.

### **MILEAGE REIMBURSEMENT**

**WHEREAS** the Board of Trustees has determined to pay a fixed rate for mileage as reimbursement to officers and employees of the Village who use their personal automobiles while performing their official duties on behalf of the Village:

#### **NOW THEREFORE BE IT RESOLVED:**

**Section 1.** That the Board of Trustees shall approve reimbursement to such officers and employees at the rate of 62.5 cents per mile.

**Section 2.** That this resolution shall take effect immediately.

**MOTION** by Trustee Meyer to approve the resolution for Mileage Allowance. **SECONDED** by Trustee Burweger. There was no discussion; all were in favor and the motion carried.

## ATTENDANCE AT SCHOOLS & CONFERENCES

**WHEREAS** there is to be held during the coming official year a) the New York State Conference of Mayors Annual Meeting and Training School; b) the New York State Conference of Mayors and Fall Training School for Fiscal Officers and Municipal Clerks; c) the NYS Society of Finance Officers Meetings and NYS City and Village Clerks Association; d) the International Institute of Municipal Clerks School.

**WHEREAS** it is determined by the Board of Trustees that attendance by certain municipal officials and employees at one or more of these meetings, conferences or schools benefit the municipality;

### NOW THEREFORE BE IT RESOLVED:

**Section 1.** That the following officers and employees are hereby authorized to attend the following schools:

Village Clerk-	NYCOM Fall Training School IIMC Municipal Clerks meetings and school NYS City and Village Clerks Association Others to be determined with board approval
Treasurer-	NYS Municipal Finance Officers Associations NYCOM Fall Training School Others to be determined with board approval
Highway Dept. -	to be determined with Board approval.
Village Board -	to be determined

**Section 2.** That this resolution shall take effect immediately.

**MOTION** by Trustee Burweger to approve the resolution for Attendance at Schools and Conferences. **SECONDED** by Trustee Locascio. There was no discussion; all were in favor and the motion carried.

## DESIGNATION OF DEPOSITORIES

**WHEREAS** the Board of Trustees has determined that Village Law 4-412(3) (2) requires the designation of banks or trust companies for the deposit of all village monies;

### NOW THEREFORE BE IT RESOLVED:

**Section 1.** That the Board of Trustees does hereby designate the following institutions as depositories of all moneys received by the Village Treasurer, Clerk, and Receiver of Taxes.

Names of Institutions:	Key Bank PCSB Bank
------------------------	-----------------------

**Section 2.** That this resolution shall take effect immediately.

**MOTION** by Trustee Burweger to approve the resolution for Designation of Depositories.  
**SECONDED** by Trustee Locascio. There was no further discussion; all were in favor and the motion carried.

**MOTION** by Trustee Locascio to accept the Procurement Policy as presented. **SECONDED** by Trustee Burweger. There was no discussion; all were in favor and the motion carried.

**MOTION** by Trustee Burweger to schedule the next organizational meeting for December 4, 2023. **SECONDED** by Trustee Meyer. There was no discussion; all were in favor and the motion carried.

**MOTION** by Trustee Meyer to close the Organizational Meeting at 7:05 P.M. **SECONDED** by Trustee Burweger. There was no discussion; all were in favor and the motion carried.

**MOTION** by Trustee Meyer to reopen the Organizational meeting at 7:22 P.M. **SECONDED** by Trustee Burweger. There was no discussion; all were in favor and the motion carried.

**MOTION** by Trustee Burweger to approve the appointments as presented. **SECONDED** by Trustee Meyer. There was no discussion; all were in favor and the motion carried.

**MOTION** by Trustee Meyer to close the Organizational Meeting at 7:23 P.M. **SECONDED** by Trustee Locascio. There was no discussion; all were in favor and the motion carried.

  
\_\_\_\_\_  
Village Clerk

## **Village Board of Trustees 2023 Meeting Schedule**

Tuesday, January 3, 2023 – Rescheduled due to New Year's Day  
Tuesday, January 17, 2023 – Rescheduled due to Martin Luther King Jr. Day

Monday, February 6, 2023  
Tuesday, February 21, 2023 – Rescheduled due to President's Day

Monday, March 6, 2023  
Monday, March 20, 2023

Monday, April 3, 2023  
Monday, April 17, 2023

Monday, May 1, 2023  
Monday, May 15, 2023

Monday, June 5, 2023  
Tuesday, June 20, 2023 – Rescheduled due to Juneteenth

Tuesday, July 3, 2023  
Monday, July 17, 2023

Monday, August 7, 2023  
Monday, August 21, 2023

Tuesday, September 5, 2023 – Rescheduled due to Labor Day  
Monday, September 18, 2023

Monday, October 2, 2023  
Monday, October 16, 2023

Monday, November 6, 2023  
Monday, November 20, 2023

Monday, December 4, 2023  
Monday, December 18, 2023