

DATE OF MEETING: September 13, 2018

PLACE OF MEETING: Pawling Village Hall, 9 Memorial Ave., Pawling, NY

KIND OF MEETING: Regular Business

MEMBERS PRESENT: Chairman Daniel Peters  
John Burweger  
Robert Liffland  
Earl Slocum  
Lauri Taylor  
James Schmitt

CONSULTANTS PRESENT: Mike Batz of Inframark  
Joe Zarecki of Zarecki Associates  
Brian Morgan of Daniels, Porco & Lusardi

At 7:00 p.m. the Business Meeting of the Pawling Joint Sewer Commission was called to order by Chairman Daniel Peters with the Pledge of Allegiance.

**MOVED** by Commissioner Liffland to;

- Approve the August 9, 2018 Business Meeting Minutes as presented
- Approve August 2018 Treasurer's Report as presented
- Approve payment of August 2018 Vouchers/Bills as presented and Sept. 2018 prepay vouchers

**SECONDED** by Commissioner Burweger. All were in favor and motion carried.

#### New Business

**MOVED** by Chairman Burweger to approve Pay Request No. 6 for \$512,477.50 to OCS Industries, Inc. Ref.#7818. **SECONDED** by Commissioner Taylor. All were in favor and motion carried.

**MOVED** by Commissioner Burweger to approve Pay Request No. 4 for \$52,858.00 to J&J Sass Electric, Inc. Ref.#7918. **SECONDED** by Commissioner Taylor. All were in favor and motion carried.

#### Discussion – New Rate Structure

Chairman Peters said that at the last meeting the Commission voted to authorize the consultants to put together what will ultimately be the new rate structure, meters and other things. He said they just received these materials so they will hold off on any resolutions so everyone has a chance to review. He said they could vote next meeting or have a special meeting to vote on these items.

Brian said that the "Guide to action documents" was intended to be a discussion draft for tonight and the topics discussed were:

- 1) SEQRA Type II Resolution of determination of exemption of rate review and system billing and collection improvement.
- 2) Resolution for Repeal/Amendment of connection fee-PJSC.
- 3) Local Law to extend VP sewer district to entire village area, beginning with resolution to prepare map, plan and report for extended area of district.
- 4) O&M sewer rents – O&M system not changing substantially.
- 5) Resolution amending debt reduction
- 6) Resolution to amend Castagna Tenancy Agreement for O&M and debt reduction charges.
- 7) Resolution authorizing notice to be sent to Cedar Valley HOA and customers for replacement of water meters.
- 8) Allocation of assessments.

There is still some work to do on these things before they can be approved.

Brian said they are pretty much ready; that all the engineers have to do is look at it and fill in some blanks such as the debt recovery number.

At a Meeting of the Pawling Joint Sewer Commission held at Village Hall, 9 Memorial Avenue, Pawling, New York, on the 13th day of September, 2018, at 7:00 PM

***Identifier: Initial SEQRA Resolution for Rates and Meters Program 2018***

The meeting was called to order by Chairman Daniel Peters and the following were:

P R E S E N T:

Chairman Daniel Peters  
Commissioner Robert Liffland  
Commissioner John Burweger  
Commissioner Earl Slocum  
Commissioner Lauri Taylor  
Commissioner Jim Schmitt

The following Resolution was proposed by Chairman Daniel Peters, who moved its adoption, and seconded by Commissioner Burweger.

**WHEREAS**, the Pawling Joint Sewer Commission (“Commission”) has determined to improve sewer system billing and collection services, expanding the Sewer District No. 1 service area and updating regulations pertaining to sewer use, which are Type II actions as defined by 6 NYCRR Section 617 and are thereby exempt from SEQRA; and

**WHEREAS**, these improvements are administratively made for the purpose of improving the fairness of the Commission’s systems to customers and with respect to the extension of the sewer district, the expansion of sewer service in the village was subject to the SEQRA reviews of the wastewater treatment plant expansion project and the negative declaration at the end of that process;

**NOW, THEREFORE, BE IT RESOLVED** that the Pawling Joint Sewer Commission determines that the enlargement of the sewer district area does not require another SEQRA review, due to the SEQRA review conducted by the Board of Trustees for the wastewater treatment plant improvements to provide capacity for entire village area, and the upgrade of existing water meters at Cedar Valley (6 NYCRR §617.5(c)(18)), the transition of the billing system to a new computer program and revising existing sewer regulations and fees are Type II actions pursuant to 6 NYCRR §617.5(c)(20) and not subject to further SEQRA review;

The question of the foregoing Resolution was duly put to a vote, the Commissioners voting as follows:

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Chairman Daniel Peters	<u>√</u>	—	—
Commissioner Robert Liffland	<u>√</u>	—	—
Commissioner John Burweger	<u>√</u>	—	—
Commissioner Earl Slocum	<u>√</u>	—	—
Commissioner Lauri Taylor	<u>√</u>	—	—
Commissioner James Schmitt	<u>√</u>	—	—
TOTAL	<u>6</u>	—	—

**STATE OF NEW YORK**

ss.:

**COUNTY OF DUTCHESS**

This is to certify that I, the undersigned Secretary of the Pawling Joint Sewer Commission have compared the foregoing resolution with the original resolution now on file in the minutes of said Commission, and which was adopted by the Pawling Joint Sewer Commission on the 13<sup>th</sup> day of September 2018, and that this resolution is a true and correct copy of said original resolution and of the whole thereof.

**IN WITNESS WHEREOF**, I have hereunto set my hand and seal of said Pawling Joint Sewer Commission this 13<sup>th</sup> day of September 2018.

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LINDA MURRAY, SECRETARY TO THE COMMISSION

**RESOLUTION AUTHORIZING NOTICE TO BE SENT TO CEDAR VALLEY HOA AND CUSTOMERS FOR REPLACEMENT OF WATER METERS**

MOVED by Chairman Daniel Peters and SECONDED by Commission Burweger;

BE IT RESOLVED by the Pawling Joint Sewer Commission, that the Chairman is authorized to send a letter notifying the HOA and residents of Cedar Valley that the Commission has approved a program to upgrade the water meters to comply with specifications required by the Sewer Commission, that the billing system for sewer service requires operational water meters meeting Sewer Commission specifications as a condition for continuation of sewer service and that the Commission is prepared to pay for the installation of the new meters; and

BE IT FURTHER RESOLVED that the Commission will begin contacting CV residents in September to set up appointments for installations.

[counsel may draft the communication for the chairman]

Vote	Aye	Nay
Chairman Dan Peters	√	—
Vice Chairman Rob Liffland	√	—
Commissioner Burweger	√	—
Commissioner Slocum	√	—
Commissioner Taylor	√	—
Commissioner Schmitt	√	—
TOTAL	6	—

All were in favor and motion carried.

Discussion – Letter from LJ Property Holding, LLC request for sewer hookup fee waiver, Ref#8018.

Mr. & Mrs. Bonavenia, LJ Property Holding, LLC was present.

Chairman Peters explained to Mr. & Mrs. Bonavenia that the Commission is in the process of revising the connection fee. He said the recommendation of the commissions counsel is; if they can wait until it is revised then they'd be good to go, but if they need to move right away, the recommendation is that they pay the fee, it will go into an escrow and at the time of the revision they would be refunded the money.

Mr. Bonavenia said they have someone interested in the house now and they need the C.O.

Chairman Peters said they'll have to pay and the money will be kept in escrow.

He said there are other properties that are in similar situation also.

Sewer Operator Report – Chairman Peters said that a lot of camera work has been done on the collection system and located and identified some I/I. He said nothing has really been done with it. He said he had a conversation with Joe Zarecki and Joe said the West St. is the worst and recommended the West St. I/I work get done. Chairman Peters said it's a TAMS job.

Mike Batz said TAMS will do an internal pipe patch so there won't be any excavation. He said the price that TAMS quoted him verbally is that it will be around \$3,500.

**MOVED** by Commissioner Slocum to approve TAMS doing the pipe patch on West Street for a cost of no more than \$4,000.00 with TAMS submitting a written quote prior to starting the work. **SECONDED** by Commissioner Burweger. All were in favor and motion carried.

Mike Batz had a few things to report on –

The plant this past month failed on COBD, not the removal, it was the milligrams per liter was 7.5 and the limit is 5.

Another thing that didn't pass is the ammonia. That is a constant.

Mike said the new plant will take care of all of this.

Attorney Report – Chairman Peters said the commission will keep moving on the things discussed earlier and as they finalize things they can have a special meeting or address them at the regular meeting.

Engineering Report – There were none.

Commission Member Comments – There were none.

**MOVED** by Commissioner Burweger to close the meeting and adjourn. **SECONDED** by Commissioner Taylor. Time: 7:25 p.m. All were in favor and motion carried.

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Earl Slocum, Secretary