

DATE OF MEETING: December 12, 2019

PLACE OF MEETING: Pawling Village Hall, 9 Memorial Ave., Pawling, NY

KIND OF MEETING: Business

MEMBERS PRESENT: Chairman Daniel Peters
Robert Liffland
Earl Slocum
James Schmitt
Lauri Taylor

MEMBERS ABSENT: John Burweger

CONSULTANTS PRESENT: Brian Morgan of Daniels, Porco & Lusardi
Kenny Sabia & Rich Kane of Environmental Consultants

At 7:06 p.m. the Business Meeting of the Pawling Joint Sewer Commission was called to order by Chairman Dan Peters following the Organizational Meeting.

MOVED by Commissioner Taylor, **SECONDED** by Commissioner Liffland to close the Regular Business Meeting and open the Public Hearing for the 2020 PJSC Budget. All were in favor and motion carried. Time: 7:07 p.m.

Chairman Peters said they trimmed the budget as much as possible. There were no comments.

Hearing no comments, Chairman Peters made a **MOTION** to go close the Public Hearing for the 2020 Budget and go back into regular business, **SECONDED** by Commissioner Liffland. All were in favor and motion carried. Time: 7:10 p.m.

MOVED by Chairman Peters, **SECONDED** by Commissioner Taylor to approve and accept the Budget for 2020 as presented. All were in favor and motion carried.

MOVED by Chairman Peters to;

- Approve the November 14, 2019 Business Meeting Minutes as presented.
- Approve the November 15, 2019 Special Meeting Minutes as presented.
- Approve the November 2019 Treasurer's Report as presented.
- Approve payment of the November 2019 Vouchers/Bills as presented and the December 2019 prepay vouchers.
- Approve a budget modification: \$185,000.00 from budget line 84900 to A9950.
- Approve a transfer of \$185,000.00 from O&M Acct.#0811000030 to Capital Fund #811000000 and assign as debt repayment for the WWTP Exp. Project.
- Approve transfer of \$147.00 from Capital Fund #811000000 to O&M #0811000030 for legal vouchers pertaining to Cedar Valley Water Meter Project.

SECONDED by Commissioner Taylor. All were in favor and motion carried.

New Business

MOVED by Commissioner Liffland, **SECONDED** by Commissioner Slocum to approve sewer bill adjustment for sewer customer #368 in the amount of \$382.33.

Resolution of Pawling Joint Sewer Commission and Village of Pawling supporting an application for financial assistance from the Dutchess County Partnership in Manageable Growth Program went as follows:

The following Resolution was introduced by Commissioner Slocum, who moved its adoption, and seconded by Commissioner Taylor.

WHEREAS, the Dutchess County Legislature created the Partnership in Manageable Growth Program to assist DCWWA and Municipalities plan and implement Manageable Growth in 1999 and most recently revised the program in 2015; and

WHEREAS, Applicants are required by Municipal Resolution to affirmatively agree to certain conditions prerequisite to award; and

WHEREAS, PJSC and the Village of Pawling have worked long and hard over the past decade to plan, design and receive approval for a replacement of the failing and inadequate joint WWTP; and

WHEREAS, PJSC and the Village of Pawling believe that the WWTP replacement project either was identified in the 1992 Dutchess County Water and Wastewater Plan or that this project will be determined by DCWWA to address a need that was identified after the 1992 study was complete; and

WHEREAS, the PJSC WWTP is neither owned nor operated by the DCWWA; and

WHEREAS, the application submitted by PJSC and the Village of Pawling demonstrate that both entities have explored and committed maximum community, district, and other available financial resources to the project; and

WHEREAS, PJSC and the Village of Pawling have analyzed and discussed the benefits of adding a Biosolids Receiving Station, that will benefit the upgraded WWTP operations and financial support; and

NOW, THEREFORE, BE IT RESOLVED; PJSC and the Village of Pawling agree to work with the DCWWA to maximize the subject systems integration into a regional water and wastewater infrastructure solution, whenever feasible, and enter into a monitoring agreement with the DCWWA.

The question of the foregoing Resolution was duly put to a vote, the Commissioners voting as follows:

	<u>Aye</u>	<u>Nay</u>
Chairman Daniel Peters	√	
Commissioner Robert Liffland	√	
Commissioner John Burweger	Absent	
Commissioner Earl Slocum	√	
Commissioner Lauri Taylor	√	
Commissioner James Schmitt	√	
TOTAL	<u>5</u>	

The resolution was adopted.

Resolution of the Pawling Joint Sewer Commission

The resolution is as follows:

The following Resolution was moved by Chairman Dan Peters, and seconded by Commissioner Slocum.

Whereas, the PJSC maintains a billing process for sewer service to customers that requires usage of sewer service to be quantified by water flow that is recorded and measured by water meters; and

Whereas, PJSC has initiated a system to install new water meters in customer residences, and remove obsolete meters; and

Whereas, PJSC deems it necessary to take measures that assure that all customers are aware of their obligation to permit a meter to be installed and used so the bills for sewer service are fairly calculated with accuracy, and for such purpose, the PJSC

Resolves that all sewer customers of the PJSC shall consent to the installation and maintenance by PJSC of a water meter in each customer’s residence or place of business, in accord with such notices as may be issued by PJSC from time to time to arrange such installation and maintenance; and

Be It Further Resolved that any customer who fails to consent to such installation and repair or maintenance shall be deemed to be in default of an obligation to the PJSC, and may be penalized by the PJSC; and

Be It Further Resolved, that where any customer of PJSC has not had a water meter installed by PJSC, or has failed to permit a water meter installed by PJSC to be repaired or maintained by PJSC, PJSC shall serve notice in writing, either sent by certified mail, return receipt requested, or regular mail, of the obligation to consent to such installation or repair/maintenance of a water meter, and, if customer fails to consent to such installation and/or repair of such water meter within 7 days following the mailing of such notice by the PJSC, a penalty shall be charged to the customer in default amounting to double the normal sewer use rate until customer permits such installation or repair/maintenance to be made by PJSC.

This resolution shall take effect immediately, and PJSC shall send notice of this requirement by regular mail or in the quarterly bill mail.

The question of the foregoing Resolution was duly put to a vote as follows:

Chairman Daniel Peters	√	
Commissioner Robert Liffland	√	
Commissioner John Burweger	<u>Absent</u>	
Commissioner Earl Slocum	√	
Commissioner Lauri Taylor	√	
Commissioner James Schmitt	√	
Total		<u>5</u>

The resolution was adopted.

Brian Morgan explained that there is a resolution that the Commission wants to refer to the Village and Town.

He said this is a routine resolution required at the beginning of the year and it's important for the Village and Town to put on paper exactly what the rates are and what the rate structure is, and how the capital and the O&M will be tract and allocated for the upcoming year.

He said David Daniels gave it to him to bring over so the Commission can see it and have it for the record and refer to the Town and Village to adopt it.

MOVED by Commissioner Slocum, **SECONDED** by Commissioner Taylor to send the resolution to the Village and Town with the support from PJSC for its passage. All were in favor and motion carried.

Current Projects –

New Rate Structure & Billing Software

Linda Murray said the new billing program is moving along.

She said the water meter reading software will be installed in early January and after that they can get readings uploaded and do some calculating.

They should be ready to go for the March 2020 Billing.

WWTP Improvement Project

MOVED by Commissioner Liffland to approve Pay Request No. 19 for \$58,196.03 to J&J Sass Electric. Ref#10119. **SECONDED** by Commissioner Taylor. All were in favor and motion carried.

MOVED by Commissioner Liffland to approve Pay Request No. 5 for \$16,957.03 for HVAC to S&O Construction. Ref.#10319. **SECONDED** by Commissioner Schmitt. All were in favor and motion carried.

MOVED by Commissioner Liffland to approve Pay Request No. 5 for \$8,265.75 for Plumbing to S&O Construction. Ref.#10419. **SECONDED** by Commissioner Schmitt. All were in favor and motion carried.

MOVED by Commissioner Liffland to approve Pay Request No. 21 for \$122,366.08 to OCS Industries, Inc. Ref.#10219. **SECONDED** by Commissioner Schmitt. All were in favor and motion carried.

Cedar Valley Water Replacement Project –

Chairman Peters said the project is done except for the 8 people that haven't complied and hopefully they will reply to the message that they will be assessed an additional charge.

Sewer Operator Report

Kenny Sabia from Environmental Consultants asked the board if they have any questions on anything that is on the monthly report.

Chairman Peters asked Kenny if they have the bugs for the startup.

Kenny said yes, they had them brought in about a week and a half ago. He said it will take a while for the growth to get to where they need but it's heading in the right direction.

Kenny said all the processes seem to be working well. There was a few hiccups in the beginning, which you always expect, but all was worked through.

Kenny said they are working on getting quotes for the pump station fencing.

Chairman Peters asked if they have the receptacle at the Croton Pump Station yet.

Kenny said Cory was taking Sass Electric there today.

Chairman Peters asked if they know what condition that generator is in.

Kenny said they do not know yet.

Rick Kane said they will have someone out to take a look at it. They do know how important it is.

Kenny asked Chairman Peters if he wants them to solicit quotes from generator companies.

Chairman Peters said yes. He said there has been conversation about it but Commissioner Burweger isn't there tonight to explain where they're at with this. He said yes, to get quotes because they need to do it anyway.

Chairman Peters said they also have to make a decision on the 365 CAT Generator and asked Commissioner Schmitt if the town can use it.

Chairman Peters said it's fully functional, has a fuel tank. He said it would be really, really hard to make it portable.

He said he'd like to see if anybody local has any use for it.

Kenny said that the last set of samples taken from the old system, before the switch over, everything passed. There were no issues.

Chairman Peters said there is nothing going through the old system now.

Kenny said it's all being decommissioned now, tanks are being pumped out and demolished. Right now they just about have both primary clarifiers all the way pumped down. The covers for the RBC's are removed and power washed the media so that's ready for removal. They are moving along and all the flow right now is going through the new system.

Commissioner Comments

Commissioner Schmitt said he had a meeting with the town engineer this week and it's looking like around 17,000 feet of sewer pipe to go from Patterson to the plant.

He said that if they were all connected today it would be about an additional 70,000 gallons a day flow.

He said he will continue to push to get the system down the line.

There was discussion about reaching out to the Patterson Town Board.

Commissioner Liffland asked what they are doing for the eight Cedar Valley residents that haven't gotten a meter installed.

Chairman Peters said a letter will be sent to them saying that if they don't come in to compliance their sewer bills will be doubled.

Commissioner Liffland asked why they haven't gone knocking on the doors on a Saturday. Linda said she asked the attorney if she can go knocking on their doors and the attorney said we shouldn't be chasing them to that point. That could be borderline harassment.

MOVED by Chairman Peters to close the meeting and adjourn. **SECONDED** by Commissioner Taylor. Time: 7:45 p.m. All were in favor and motion carried.

Earl Slocum, Secretary