

DATE OF MEETING: October 10, 2019

PLACE OF MEETING: Pawling Village Hall, 9 Memorial Ave., Pawling, NY

KIND OF MEETING: Business

MEMBERS PRESENT: John Burweger
Earl Slocum
James Schmitt
Lauri Taylor

MEMBERS ABSENT: Chairman Daniel Peters
Robert Liffland

CONSULTANTS PRESENT: Dan Stone of Chazen Companies

At 7:00 p.m. the Business Meeting of the Pawling Joint Sewer Commission was called to order by Acting Chairman Earl Slocum with the Pledge of Allegiance.

MOVED by Commissioner Burweger to;

- Approve the September 12, 2019 Business Meeting Minutes as presented
- Approve September 2019 Treasurer's Report as presented
- Approve payment of September 2019 Vouchers/Bills as presented and the Oct. 2019 prepay vouchers
- Approve transfer of \$126.00 from Capital Fund #811000000 to O&M #0811000030 for legal vouchers pertaining to Cedar Valley Water Meter Project.

SECONDED by Commissioner Taylor. All were in favor and motion carried.

New Business

Penalty waiver and bill adjustment requests on the Agenda –

MOVED by Commissioner Burweger to approve all adjustments listed on Agenda but wanted first to discuss the account #326 for \$179.00.

Commissioner Burweger asked Linda if this customer has been a consistent good customer by paying on time. He said that people should just know that when they use more water, that the sewer bill will be affected.

Commissioner Taylor talked about sending notice to customers explaining how using the water will affect their sewer bill and they should put a call into the PJSC to let them know first.

They agreed to let it go this time but a note should be sent with the next billing cycle that water use affects the sewer bill.

SECONDED by Commissioner Taylor. All were in favor and motion carried.

2019 Budget Modifications –

MOVED by Commissioner Burweger to approve Budget Modification of \$180,000.00 from account 74501.0 to 84900.0. **SECONDED** by Commissioner Taylor. All were in favor and motion carried.

MOVED by Commissioner Burweger to approve Budget Modification of \$10,000.00 from account 84900.0 to 13042.2. **SECONDED** by Commissioner Taylor. All were in favor and motion carried.

MOVED by Commissioner Taylor to approve Budget Modification of \$1,000.00 from account 84900.0 to 13042.4. **SECONDED** by Commissioner Burweger. All were in favor and motion carried.

MOVED by Commissioner Burweger to approve Budget Modification of \$125.00 from account 84900.0 to 13042.6. **SECONDED** by Commissioner Taylor. All were in favor and motion carried.

MOVED by Commissioner Burweger to approve Budget Modification of \$30,000.00 from account 84900.0 to 13043.2. **SECONDED** by Commissioner Taylor. All were in favor and motion carried.

MOVED by Commissioner Burweger to approve Budget Modification of \$15,000.00 from account 84900.0 to 13043.3. **SECONDED** by Commissioner Taylor. All were in favor and motion carried.

PJSC 2020 Budget Discussion –

Acting Chairman Slocum said that Chairman Peters is working on the 2020 Budget and would welcome any help, comments and suggestions.

WWTP Operator Resolution –

RESOLUTION OF THE PAWLING JOINT SEWER COMMISSION

Identifier: Resolution to Terminate Inframark as WWTP Operators Effective October 31, 2019 and Engagement of Environmental Consultants November 1, 2019

The following Resolution was proposed by Acting Chairman Slocum, who moved its adoption, and seconded by Commissioner Taylor.

WHEREAS, the Pawling Joint Sewer Commission appointed a Search Committee to evaluate Wastewater Treatment Plant Operations Options; and

WHEREAS, the Search Committee solicited and reviewed proposals; and

WHEREAS, the Search Committee recommended that it be empowered to discuss contract terms with Environmental Consultants; and

WHEREAS, the Committee with the assistance of Daniels, Porco & Lusardi and Chazen Companies negotiated contract terms with Environmental Consultants and recommend that the contract be accepted by the Pawling Joint Sewer Commission.

NOW, THEREFORE, BE IT RESOLVED to Terminate by Mutual Agreement the contract with Inframark effective 11:59 p.m. October 31, 2019; and Authorize the engaging in contract with Environmental Consultants to commence at 12:01 a.m. November 1, 2019.
All were in favor and motion carried.

Current Projects –

New Rate Structure & Billing Software

Dan Stone reported that it's coming along well. They intend to do a trial run in a few weeks with Linda. She will be getting the new computer for this purpose early next week. The intent is to do a dry run using the new software with this quarters numbers for billing and with use of the old software to compare. This is so they can find glitches and any problems there might be. After it's successfully tested, the intent will be to be using the new software for the March 2020 billing.

WWTP Improvement Project

MOVED by Commissioner Taylor to approve Pay Request No. 17 for \$60,800.00 to J&J Sass Electric. Ref#8219. **SECONDED** by Commissioner Burweger. All were in favor and motion carried.

MOVED by Commissioner Taylor to approve Pay Request No. 19 for \$372,367.11 to OCS Industries, Inc. Ref.#8319. **SECONDED** by Commissioner Burweger. All were in favor and motion carried.

Cedar Valley Water Replacement Project –

Dan Stone said that all but 8 meters have been successfully installed. There are 8 customers that have not returned calls, haven't responded to letters. They've been in discussions with Daniels, Porco & Lusardi about making a very small change to the billing system defining a new class of users that refuse to use the water meters supplied by the PJSC, doubling their bill for each quarter they do not have a meter. Dan said that Cristen at DPL is drafting this now and he is presuming it will be presented to the Commission for consideration for next month's meeting

SSES and I/I –

Dan Stone said that under the SPDES permit the Commission is required to continuously look at the collection system to try to alleviate extraneous water flow.

Dan explained what inflow and infiltration (I/I) is, and explained that the 2018 SSES Report essentially said that in 2019 the Commission would look at the sub collection sheds, ie: pump stations, and see if any of them have extraordinarily high flows.

Dan said that work has not yet been done. He said he would like to propose is for Chazen to make a proposal to PJSC to consider. They'd look at the flow data from each of the pump stations and see if any really stand out as areas of high flow and if they do, that would become the 2020 focus for the Commission.

He said he'll put together the proposal for next meeting.

Commissioner Burweger asked Dan if Cedar Valley has been cooperative with the I/I.

Dan said he will look into that.

Commissioner Taylor asked, going back to the Cedar Valley water meter project, if they worked with the management company at Cedar Valley or owners to see if there is anything they can help with. Linda said PJSC attorney is talking with the HOA's attorney and they are working with the president of the HOA.

Commissioner Taylor confirmed that they want to double the sewer bill and asked if they will notify the customers or will they just get a big bill?

Dan said they will be notified first.

Engineers Report

Dan Stone said the only thing that's going on now is the PJSC and the Town authorized him to deal with the pump station at Castagna to discover whether or not it is worthy of dedication. He will be meeting Jerry Schwalbe there tomorrow morning with the operator. Dan will report back to the Commission.

Dan said there is some uncertainty in his mind about whether the dedication is to the Town or the Commission. That is something that needs to be looked in to. Either way, he will make a recommendation whether to accept or not accept to both, the Town and the Chairman.

Commission Member Comments

Commissioner Burweger said it looks like everything is going good with the construction at the plant.

Dan Stone said the State extended the deadlines on the consent order. It now says November 28th. He said that everything they're doing right now is pushing to have the turnover to the lead processes November 20th. They are on track for that.

Commissioner Burweger told Dan that they've (Chazen) been on top of everything and he appreciates their efforts.

MOVED by Commissioner Taylor to close the Business Meeting and Adjourn. **SECONDED** by Commissioner Burweger. Time: 7:22 p.m. All were in favor and motion carried.

Earl Slocum, Secretary